



GASONET SERVICES (RJ) LIMITED

Corporate Office: 807, World Trade Tower

Sector - 16, Noida – 201301, Uttar Pradesh

CIN: U40100MH2022PLC384233

**TENDER NO:
GSRJL/C&P/CIVIL/CGS/2024-25/01**

TENDER DOCUMENT

FOR

**COMPOSITE WORK FOR CONSTRUCTION OF CGS CUM
MOTHER STATION AT DOKWA, CHURU**

TENDER SUBMISSION DATE	:	26/09/2024 UPTO 1400 Hrs.
TENDER OPENING DATE (Unprice Bid Opening)	:	26/09/2024 AT 1600 Hrs.
PRE-BID MEETING DATE	:	16/09/2024 AT 12:00 Hrs.
Tender Fees	:	NA
Earnest Money Deposit	:	NA

IMPORTANT INSTRUCTION

PLEASE NOTE THAT THIS "REQUEST FOR QUOTATION [RFQ]" IS ON "ZERO-DEVIATION" BASIS. GASONET WILL ACCEPT OFFERS BASED ON THE TERMS AND CONDITIONS OF THIS "REQUEST FOR QUOTATION [RFQ] & TENDER DOCUMENT" ONLY. DEVIATION TO THE TERMS AND CONDITIONS OF THE "REQUEST FOR QUOTATION [RFQ] & TENDER DOCUMENT" MAY LEAD TO THE OFFER'S REJECTION.

"INCOMPLETE AND CONDITIONAL BIDS SHALL NOT BE CONSIDERED"

BEFORE DETAILED EVALUATION, ACCORDING TO "BID EVALUATION AND REJECTION CRITERIA", GASONET WILL DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID TO THE "RFQ & TENDER DOCUMENT". FOR THE PURPOSE OF THIS, A SUBSTANTIALLY RESPONSIVE BID CONFORMS TO ALL THE TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS WITHOUT 'DEVIATIONS' OR 'RESERVATIONS/ EXCEPTIONS'. GASONET'S DETERMINATION OF A BID'S RESPONSIVENESS IS BASED ON THE CONTENT OF THE BID ITSELF, WITHOUT RECOURSE TO EXTRINSIC EVIDENCE.

'TECHNICAL' AND/ OR 'COMMERCIAL' QUERY(S), IF REQUIRED, MAY BE RAISED ON THE BIDDER(S) – THE DECISION FOR WHICH WILL BE SOLELY BASED ON CIRCUMSPECTION BY 'GASONET; HOWEVER, ISSUANCE OF REQUEST FOR SUCH 'CLARIFICATIONS' SHALL NOT BE RESORTED TO MORE THAN 'ONCE'. THE 'RESPONSE(S)' TO THE SAME SHALL BE IN WRITING, AND NO CHANGE IN THE 'PRICE(S)' OR 'SUBSTANCE' OF THE BIDS SHALL BE SOUGHT, OFFERED OR PERMITTED. THE SUBSTANCE OF THE BID INCLUDES BUT NOT LIMITED TO PRICES, COMPLETION, SCOPE, TECHNICAL SPECIFICATIONS, ETC.

BIDDERS ARE REQUESTED NOT TO TAKE ANY 'DEVIATION/ EXCEPTION' TO THE TERMS AND CONDITIONS LAID DOWN IN THIS "RFQ & TENDER DOCUMENT" AND SUBMIT ALL REQUISITE DOCUMENTS AS MENTIONED IN THIS "RFQ & TENDER DOCUMENT", FAILING WHICH YOUR OFFER WILL BE LIABLE FOR REJECTION.

IF A BIDDER FAILS TO SUBMIT THE FOLLOWING DOCUMENTS, THEIR BID SHALL BE OUTRIGHTLY REJECTED:

- 1) **TECHNICAL & FINANCIAL BEC DOCUMENTS**
- 2) **EMD**
- 3) **FORMS & FORMATS**
- 4) **DIGITALLY SIGNED BID DOCUMENT, INCLUDING GCC**
- 5) **SUPPORTING DOCUMENTS (IF ANY)**

THE ABOVE SHOULD ALSO BE SUBMITTED BEFORE THE DEADLINE, AS MENTIONED & DETAILED ON NEXT PAGE

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SECTION – I
INVITATION FOR BIDS [IFB]



SECTION – I

INVITATION FOR BID [IFB]

TO,
PROSPECTIVE BIDDERS

DATE: 10/01/2024

SUBJECT: COMPOSITE WORK FOR CONSTRUCTION OF CGS CUM MOTHER STATION AT DOKWA, CHURU
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir/ Madam,

- 1.0 Gasonet Services (RJ) Limited, the City Gas Distribution Company headquartered in Noida, Uttar Pradesh, invites bids from bidders for the subject services in complete accordance with the following details and enclosed Tender Documents.
- 2.0 The brief details of the tender are as follows:

(A)	NAME OF ITEM & QTY.	COMPOSITE WORK FOR CONSTRUCTION OF CGS CUM MOTHER STATION AT DOKWA, CHURU
(B)	TENDER NO.	GSRJL/C&P/CIVIL/CGS/2024-25/01
(C)	TYPE OF BIDDING SYSTEM	Open Domestic Tender under Two Bid Two Envelope System
(D)	COMPLETION PERIOD	Twenty (20) Weeks from the date of notification of the award of the Order.
(E)	TENDER FEE	Not Applicable
(F)	BID SECURITY/ EARNEST MONEY DEPOSIT (EMD)	Not Applicable
(G)	DATE, TIME & VENUE OF PRE-BID MEETING	16/09/2024 (THROUGH VC)
(H)	DUE DATE AND TIME OF BID SUBMISSION	26/09/2024 UPTO 1300 Hrs.
(I)	TENDER OPENING DATE (UNPRICED BID OPENING)	26/09/2024 UPTO 1600 Hrs.
(J)	VALIDITY OF OFFER UPTO	90 Days from the Due Date Bid Submission
(K)	Bank Details for EMD / CPBG	<u>EMD and CPBG for Rajasthan GA</u> Name of Bank: HDFC Bank A/C No.: 50200070182067 IFSC: HDFC0000258

If the days specified above are holidays in GASONET, the next working day shall be implied.

4. Bids must be submitted strictly following Clause No. 11 of ITB depending upon the Type of Tender as mentioned in Clause no. 2.0 (D) of IFB. The IFB is an integral and inseparable part of the bidding document.



5. Bidder(s) are advised to quote strictly per the tender documents' terms and conditions and not to stipulate any deviations/ exceptions.
6. Offer(s) received from bidders to whom tender/ information regarding tender has been issued and offers received from the bidder(s) by obtaining/ purchasing the tender document shall be considered for evaluation & award provided that the bidders are responsive.
7. Clarification(s)/ Corrigendum(s), if any, shall also be available on GASONET's website.
8. GASONET reserves the right to reject any or all the bids received at its discretion without assigning any reason whatsoever.
9. All bidders are requested to go through the tender as uploaded on the Gasonet website and raise all the techno-commercial queries (if any) by **16/09/2024** through mail to alok.thakur@gasonet.in / vineeta.pandey@gasonet.in

THIS IS NOT AN ORDER

For & on behalf of
Gasonet Services (RJ) Limited

(Authorised Signatory)

SECTION – II

**BIDDER'S ELIGIBILITY CRITERIA
[BEC], METHODOLOGY FOR
EVALUATION AND COMPARISON
OF BIDS
&
INSTRUCTIONS TO BIDDERS [ITB]**

SECTION – II

1. BIDDER'S ELIGIBILITY CRITERIA [BEC]

1.1 **TECHNICAL CRITERIA (AS A SINGLE BIDDER)**

- a. The Bidder should have executed/completed at least one single work order (*) of a minimum value of Rs. 410.00 Lacs of "Civil Construction including Mechanical / Instrumentation, / Electrical / associated SS Tubing works" in the preceding 7 (seven) years reckoned from the bid due date.

In case more than one contract is emanating against one tender, all such individual contracts are to be considered as a single contract for the evaluation of the credentials of a bidder for meeting their experience criteria.

Further, in the case of a rate contract, the cumulative value of all release orders emanating from one rate contract shall be considered a single contract for evaluating a bidder's credentials for meeting their experience criteria.

Note:

- A Job executed by a Bidder for its plant/project cannot be considered as experience to meet the BEC of the tender. However, jobs executed for a subsidiary/Fellow subsidiary/Holding company will be considered as experience to meet BEC subject to submission of a tax-paid invoice(s) duly certified by the Statutory Auditor of the Bidder towards payments of statutory tax in support of the job executed for subsidiary/Fellow subsidiary/Holding company. Such Bidders are to submit these documents and those specified to meet BEC.
- An execution certificate issued by the end user/owner/authorized consultant submitted by a bidder against work contracts can also be considered in place of a completion certificate for meeting the stipulated experience criteria, provided that the asset for which the said execution certificate has been issued is ready for commercial use.

1.2 **FINANCIAL CRITERIA (AS A SINGLE BIDDER):**

1.2.1 **Annual Turn Over**

Annual Turnover - The minimum annual turnover of the bidder as per their audited financial results in the preceding financial year should be Rs. 820 Lakhs (FY 2023-24).

1.2.2 **Net Worth**

The net worth of the bidder should be positive as per the immediately preceding year's audited financial results.

1.2.3 **Working Capital:**

The minimum working capital of the bidder as per the immediately preceding year's audited financial results should be Rs. 205 Lakhs.

NOTE TO FINANCIAL BEC:

- **Annual Turnover** – In case the tenders have the bid closing date up to 31st December (or as amended from time to time by the Government) of the relevant financial year, and audited financial

results of the immediate three preceding financial years are not available, the bidder has the option to submit the audited financial results of the three years immediately before that. Wherever the closing date of the bid is after 31st December (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial results for the immediate three preceding financial years.

- **Net worth and Working Capital** – In case the tenders having the bid closing date up to 31st December (or as amended from time to time by the Government) of the relevant financial year and audited financial results of the immediately preceding financial year are not available, in such a case the audited financial results of the year immediately before that year will be considered as last financial year for Net worth/ Working Capital calculation. Wherever the closing date of the bid is after 31st December (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial result for the immediately preceding financial year.

1.3 BIDDER EVALUATION METHODOLOGY FOR COMPOSITE WORK:

Evaluation of the offer/proposal will be done on a Quality and Cost Based System (QCBS). The Technical Score, that is, the marks given during the Unpriced Technical Bid Evaluation, will be allotted a weightage of 50%, while the price proposal will be allotted a weightage of 50%. A combined "Score (S)" will be calculated by considering the weightages of 50% for the price bid and 50% for the technical scores, according to the following methodology.

$$S = (St \times Tw) + (Sf \times Fw)$$

Where,

S = Total Score

St = combined techno-commercial score (Total marks scored as per evaluation methodology)

Sf = Combined financial score = $100 \times Fm/F$

Fm = Lowest Cost

F = amount of financial bid

Tw = weight assigned to techno-commercial score i.e. 0.50

Fw = Weight assigned to financial score i.e. 0.50

Explanation:

1. Technical Score (St): This represents the overall evaluation of the proposal's technical aspects, such as its quality, functionality, and compliance with requirements. It is typically assigned a weightage of 50% in this case.
2. Financial Score (Sf): This represents the evaluation of the proposal's financial aspects, specifically its cost. It is calculated as follows:
 - $Sf = 100 \times Fm/F$
 - Fm: Lowest Cost - This is the cost of the lowest-priced proposal among all bidders.
 - F: Amount of financial proposal - This is the cost of the current proposal being evaluated.
 - The formula calculates a percentage based on how close the current proposal's cost is to the lowest cost. If the current proposal is the lowest cost, Sf will be 100. If it's higher than the lowest cost, Sf will be lower.
3. Weightages (Tw and Fw): These represent the relative importance assigned to the technical and financial scores. In this case, Tw is 0.50, meaning the technical score is 50% important, and Fw is 0.50, meaning the financial score is 50% important.

4. Combined Score (S): The final combined score is calculated by multiplying each score by its respective weightage and then adding the two products together. This formula ensures that both the technical and financial aspects are considered in the overall evaluation.

Example:

Let's say:

- St = 85 (technical score out of 100)
- Fm = 100000 (lowest cost)
- F = 120000 (current proposal's cost)

Then:

- $S_f = 100 \times 100000/120000 = 83.33$
- $S = (85 \times 0.50) + (83.33 \times 0.50) = 84.165$

In this example, the proposal receives a combined score of 84.165 out of 100.

This QCBS method allows for a fair and objective evaluation of proposals based on both their technical merit and cost. The weightages assigned to the techno-commercial and financial scores can be adjusted depending on the specific requirements and priorities of the evaluation process.

TECHNO-COMMERCIAL SCORING FOR THE CIVIL COMPOSITE TENDER

Evaluation Criteria: (Allocation of marks against each parameter shall be as per the marks defined for each parameter and **NO Pro-Rata calculation will be done**).

Sr. No.	Quality Parameters & Distribution of Marks	Max Marks	Document Requirement
1.	<p>Previous experience of the bidder for executing similar works (as defined below) as on in the preceding 7 (seven) years reckoned from the bid due date.</p> <p>Definition of similar works: Bidder has successfully completed work "Civil Construction with (i) Mechanical, (ii) Instrumentation, (iii) Electrical, (iv) associated SS Tubing, (v) Design (Architectural, Structural, Foundation and building) works."</p> <p>For these criteria, the sum of all completed jobs equal to or greater than Rs. 4.10 Crore shall only be considered for marking. Experience of individual executed jobs below this value shall not be considered.</p> <ul style="list-style-type: none"> • If vendor has developed a full City Gate Station, Civil Construction including all works as defined above: <u>Marks Awarded 3.</u> • If vendor has developed City Gate Station partially i.e. Civil Construction along with any four (4) works as defined above: <u>Marks Awarded 2.</u> • If vendor has developed City Gas Station partially i.e. Civil Construction along with any three (3) works as defined above: <u>Marks Awarded 1.</u> 	3	<p>Bidder shall submit documentary evidence in the form of copy of work orders / execution orders and relevant completion / execution certificate issued by the client</p>
2.	<p>"If the Vendor has developed the City Gate Station as of the preceding 7 (seven) years reckoned from the bid due date with qualifying criteria i.e. Civil plus any three discipline as defined above:</p> <ul style="list-style-type: none"> • Vendor developed & successfully commissioned minimum five (5) or above CGS/CNG Mother Station: <u>Marks Awarded 3.</u> • Vendor developed & successfully commissioned minimum two (2) and maximum four (4) CGS/CNG Mother Station: <u>Marks Awarded 2.</u> 	3	<p>Bidder must submit documentary evidence, including copies of work orders, execution orders, relevant completion/execution certificates, and PESO-approved station layout drawings issued by the client.</p>

	<ul style="list-style-type: none"> Vendor developed & successfully commissioned minimum one (1) CGS: Marks Awarded 1. 		
3.	<p>For evaluation, only completed jobs with a total value of Rs. 4.10 crore or more will be considered. Individual projects below this threshold will not be factored into the experience assessment.</p> <p>Total cumulative value of completed jobs (allocated marks/maximum marks):</p> <ul style="list-style-type: none"> Rs. 10 crores or more: Marks Awarded 3 Rs. 7 crores to Rs. 10 crores: Marks Awarded 2 Rs. 4.1 crores to Rs. 7 crores: Marks Awarded 1 	3	Bidder shall submit documentary evidence in the form of copy of work orders / execution orders and relevant completion / execution certificate issued by the client.
4.	<p>The work executed by the contractor before the contractual deadline against the project, as documented in Serial Numbers 1 and 2, is as follows:</p> <ul style="list-style-type: none"> The vendor completed the work within the contractual deadline: Marks awarded 3. The vendor completed the work with a delay of < 4 weeks of the contractual deadline: Marks awarded 1 The vendor completed the work with a delay of more than 4 weeks of the contractual deadline: Marks awarded 0 	3	Bidders submitted work completion certificates on client letterhead, including the project schedule, prior to the execution of the projects.
6.	<p>Key personnel on permanent payroll of the company for at least five years, with minimum experience and educational qualifications as per the bid document:</p> <p>Permanent Employee on Payroll:</p> <ul style="list-style-type: none"> CEO/COO (Exp: > 10 years): 01 no. Project Manager (Exp: 6-8 years): 02 No. QA/QC/Inspection Engineer (Exp: 4-7 years): 02 No. Site Engineer/Supervisor (Exp> 5 years): 03 Nos. HSE Engineer (Exp > 3 years): 02 nos. <p>Scoring Philosophy:</p> <ul style="list-style-type: none"> If the Contractor has more than the above manpower, 3 marks will be awarded. If the Contractor has at least six (6) of the above manpower, 2 marks will be awarded. If the Contractor has minimum four (4) and up to six (6) of the above manpower, 1 mark will be awarded. If the Contractor has less minimum three (3) or below of the above manpower, 0 mark will be awarded. 	3	Bidders shall submit a signed copy of Biodata of Key personnel. Further, bidder shall submit an undertaking from their Head of Department of HR department confirming that the above personnel/ employee is on permanent payroll for the last three years as on bid due date.
7.	<p>Annual Turnover in the preceding financial year (FY 2023-24) (as per Audited Financial Report)</p> <p>The average annual turnover of a company over the past three years, as evidenced by audited financial reports, will be assessed. The following scoring criteria will apply:</p> <ul style="list-style-type: none"> Turnover more than 20 Crore: 3 marks Turnover between 8.2 Crore and 20 Crore: 2 marks <p>Companies with an average annual turnover below 16.4 Crore will not be awarded any marks in this category.</p>	3	Bidder shall submit documentary evidence in copy the form of audited Balance Sheet (Last Three Financial Year) and result duly certified.
8.	<p>Bidder shall submit Established Quality and HSE Policy of the company</p> <ul style="list-style-type: none"> ISO certified company: 2 Mark Non-ISO certified company: 1 Marks No policy available: 0 Marks 	2	Bidder shall submit documentary evidence in the form of approved Quality & HSE policy

Bids from all bidders will be evaluated, and points will be awarded based on the documents submitted. Individual points for each criterion will be summed up to determine the total score for each bidder. The

minimum qualifying score for bidders, according to the proposed evaluation methodology, is 50% which is **10 (ten)** out of **20 (twenty)** as total technical score.

EVALUATION PROCESS AND RATING OF BIDDERS:

- Initially Technical Bids will be opened and evaluated as per the defined BEC.
- Successful bidders, qualified as per BEC, will be considered for further evaluation and a techno-commercial score will be provided as per above mentioned procedure.
- A bidder needs to secure a minimum of 50% techno-commercial score to qualify for opening of price bids.
- After opening of the price bids of all qualified bidders, the financial score for each bidder will be calculated against the L-1 quote / offer price.
- With 50% weightage of Techno-commercial and financial score each, combined weighted score will be calculated as explained above.
- Based on weighted score, top two (2) bidder with highest weighted score will be considered as potential winner. They will be called separately for detailed presentation to understand their execution methodology and final negotiation w.r.t. overall cost, payment terms, time schedule etc.
- After the discussion, the final winner will be awarded the job.
- The company reserves the right to call the potential bidders for negotiation for future work in any other GA within a time frame of six (6) months.

NOTE TO "BIDDER'S ELIGIBILITY CRITERIA [BEC]"

[FOR STRICT COMPLIANCE]

- [I] BIDDERS MUST FURNISH ALL RELEVANT CERTIFICATES/ DOCUMENTS/ INFORMATION IN SUPPORT OF THEIR CREDENTIALS TO THE ABOVE "ELIGIBILITY CRITERIA" ALONG WITH THE 'OFFER', FAILING WHICH THE 'OFFER' MAY BE REJECTED SUMMARILY.
- [II] BIDDERS NOT MEETING ANY OF THE CRITERIA MENTIONED ABOVE SHALL BE REJECTED WITHOUT ASSIGNING ANY REASON.

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SECTION – II

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INSTRUCTIONS TO BIDDERS [ITB]

[TO BE READ IN CONJUNCTION WITH BIDDING DATA SHEET (BDS)]

[A] – GENERAL

1 SCOPE OF BID

- 1.1 The Employer/ GASONET, defined in the "General Conditions of Purchase [GPC]", wishes to receive the Bid as described in the Bidding Document/ Tender document issued by Employer/ Owner / GASONET.
- 1.2 SCOPE OF BID: The scope of Supply shall be as defined in the Bidding documents.
- 1.3 The successful bidder will be expected to complete the scope of the Bid within the period stated in Special Conditions of the Contract.
- 1.4 Throughout the Bidding Documents, the terms 'Bid', 'Tender' & 'Offer' and their derivative [Bidder/ Tenderer, Bid/ Tender/ Offer etc.] are synonymous. Further, 'Day' means 'Calendar Day' and 'Singular' also means 'Plural'.

2 ELIGIBLE BIDDERS

- 2.1 The Bidder shall not be under a declaration of ineligibility by Employer for Corrupt/ Fraudulent/ Collusive/ Coercive practices, as defined in "Instructions to Bidders [ITB], Clause No. 39" (Action in case Corrupt/ Fraudulent/ Collusive/ Coercive Practices).
- 2.2 The Bidder is not put on 'Holiday' by GASONET or Gasonet or Public Sector Project Management Consultant (like EIL, Mecon only due to "poor performance" or "corrupt and fraudulent practices") or banned/ blacklisted by Government department/ Public Sector on the due date of submission of bid. Further, neither the bidder nor their allied agency(ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on the banning list of GASONET or the Ministry of Petroleum and Natural Gas.

If the bidding documents were issued inadvertently/ downloaded from the website, offers submitted by such bidders shall not be considered for opening/ evaluation/ Award and will be returned immediately to such bidders.

If there is any change in the declaration's status before the contract's award, the bidder must promptly inform GASONET of the same.

It shall be the sole responsibility of the bidder to inform GASONET in case the bidder is put on 'Holiday' by GASONET or Public Sector Project Management Consultant (like EIL, Mecon, Tractebel, VCS, Resonance. Only due to "poor performance" or "corrupt and fraudulent practices") or banned/ blacklisted by Government department/ Public Sector on the due date of submission of bid and during finalization of the tender. Concealment of the facts shall be tantamount to misrepresentation of facts and shall lead to action against such Bidders as per clause 39 of ITB.

- 2.3 The Bidder should not be under any liquidation court receivership or similar proceedings on the due date of bid submission.

If there is any change in the declaration's status before the contract's award, the bidder must promptly inform GASONET of the same.

It shall be the bidder's sole responsibility to inform GASONET if the bidder is under any liquidation court receivership or similar proceedings on the due date of submission of the bid and during the finalization of the tender. Concealment of the facts shall be tantamount to misrepresentation of facts and shall lead to action against such Bidders as per clause no. 39 of ITB.

2.4 Bidder shall not be affiliated with a firm or entity:

- (i) That has provided consulting services related to the work to the Employer during the preparatory stages of the work or of the project of which the jobs/ services form a part or
- (ii) That has been hired (proposed to be engaged) by the Employer as an Engineer/ Consultant for the contract.

2.5 Neither the firm/ entity appointed as the Project Management Consultant (PMC) for a contract nor its affiliates/JV's/ Subsidiaries shall be allowed to participate in the tendering process unless it is the sole Licensor/ Licensor nominated agent/ vendor.

2.6 According to the qualification criteria outlined in the bidding document, the Bidder shall furnish all necessary supporting documentary evidence to establish the Bidder's claim of meeting qualification criteria.

2.7 Power of Attorney:

Power of Attorney to be issued by the bidder in favour of the authorized employee (s), in respect of the particular tender, to sign the document, including the bid, all subsequent communications, agreements, documents, etc., about the tender and act and take any decision on behalf of the bidder (including Consortium). Any consequence resulting from such signing shall be binding on the Bidder (including Consortium).

- (I) In the case of a Single Bidder, the Power of Attorney shall be issued as per the constitution of the bidder as below:
 - In case of Proprietorship: by Proprietor
 - In case of Partnership: by all Partners or Managing Partner
 - In case of Limited Liability Partnership: by any bidder's employee authorized in terms of Deed of LLP
 - In case of Public / Limited Company: PoA in favour of authorized employee(s) by the Board of Directors through Board Resolution or by the designated officer authorized by the Board. The Board Resolution should be countersigned by the Company Secretary / MD / CMD / CEO.
- (II) In the case of a Consortium, Power of Attorney shall be issued by the Consortium's Leader and Consortium Member(s) as per the procedure defined above in favour of the Leader of the Consortium.

A power of attorney should be valid until the successful bidder's contract/order is awarded.

3 **BIDS FROM "JOINT VENTURE"/"CONSORTIUM" [FOR APPLICABILITY OF THIS CLAUSE, REFER BIDDING DATA SHEET (BDS) – **ALLOWED FOR THIS INSTANT TENDER**]**

3.1 Bids from consortium/ JV of two or more members are acceptable provided they fulfil the qualification criteria and require

- 3.1 ements stated in the Bidding Documents. Participating Consortium/ JV shall submit the Agreement as per the format F-17, clearly defining the scope and responsibility of each member. Members of consortium/ JV shall assume responsibility jointly & severally. The bid security shall be submitted by the Bidder (Consortium/ JV).
- 3.2 The Consortium/ JV Agreement must clearly define the leader/ lead partner, who shall be responsible for the timely completion of work/ services and shall receive/ send instructions for and on behalf of the consortium during the period the bid is under evaluation as well as during the execution of the contract.
- 3.3 All the members shall authorize the representative from the lead partner by submitting a Power of attorney (on a non-judicial stamp paper of appropriate value) signed by legally authorized signatories of all the member(s). The bid must accompany such authorization. The authorized signatory shall sign all the documents relating to the tender/ contract. However, payment shall be made to the consortium in case of award.
- 3.4 A consortium/ JV, once established at the time of submitting the Bid, shall not be allowed to be altered concerning constituting members of the JV/ Consortium or their respective roles/ scope of work, except if and when required in writing by the owner. If during the evaluation of bids, a consortium/ JV proposes any alteration/ changes in the orientation of consortium/ JV or replacements or inclusions or exclusions of any partner(s)/ member(s) which had initially submitted the bid, bid from such a consortium/ JV shall be liable for rejection.
- 3.5 Any member of the consortium/ JV shall not be eligible either in an individual capacity or be a part of any other consortium/ JV to participate in this tender. Further, no member of the consortium/ JV shall be put on 'Holiday' by GASONET or Public Sector Project Management Consultant (like EIL, Mecon only due to "poor performance" or "corrupt and fraudulent practices") or banned/ blacklisted by Government department/ Public Sector on the due date of submission of bid. Offer submitted by such consortium/ JV shall not be considered for opening/ evaluation/ Award.

4 ONE BID PER BIDDER

- 4.1 A Firm/ Bidder shall submit only 'one [01] Bid' in the same Bidding Process. A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals which the Bidders have experienced to be disqualified.
- 4.2 Alternative Bids shall not be considered.

5 COST OF BIDDING & TENDER FEE

5.1 COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of the Bid, including but not limited to Bank charges for all courier charges, including taxes & duties, etc. incurred. Further, GASONET will not be responsible or liable for these costs, regardless of the outcome of the bidding process.

5.2 TENDER FEE [IF APPLICABLE]

- 5.2.1 Tender Fee, if applicable, will be acceptable as 'crossed payee accounts only' Demand Draft/Banker's Cheque payable to GASONET. The Tender Fee is to be submitted along with the bid. Offers sent without payment of the requisite Tender Fee will be ignored straightaway.

5.2.2 If a particular tender is cancelled, the tender fee will be refunded to the concerned bidders without any interest charges. The Owner shall entertain no plea in this regard.

5.2.3 SMEs (Small and Micro Enterprises) are exempted from submission of Tender fees following the provisions of the Public Procurement Policy for MSE-2012 and Clause 40 of ITB. The Government Departments/ PSUs are also exempted from the payment of tender fees.

6 SITE VISIT [NOT APPLICABLE IN THIS TENDER]

6.1 The Bidder is advised to visit and examine the site of works and its surroundings and obtain for itself on its responsibility all information that may be necessary for preparing the Bid and entering into a Contract for the required job. The Bidder shall bear the costs of visiting the site.

6.2 The Bidder or any of its personnel or agents shall be granted permission by the Employer to enter upon its premises and land for such visits, but only upon the express conditions that the Bidder, its personnel and agents will release and indemnify the Employer and its personnel, agents from and against all liabilities in respect thereof, and will be responsible for death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of inspection.

6.3 The Bidder shall not be entitled to hold any claim against GASONET for non-compliance due to lack of any pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information concerning site, surrounding, working conditions, weather etc., on its own before submission of the bid.

[B] - BIDDING DOCUMENTS

7 CONTENTS OF BIDDING DOCUMENTS

7.1 The contents of Bidding Documents/ Tender Documents are those stated below and should be read in conjunction with any 'Addendum/ Corrigendum' issued following "ITB: Clause-9":

- Section – I: Invitation for Bids [IFB]
- Section – II: Bidder's Eligibility Criteria [BEC] & Methodology For Evaluation And Comparison Of Bids, Instructions Bidders [ITB]
- Section – III: General Conditions of Contract Goods [GCC – GOODS]
- Section – IV: Scope of Supply including Technical Specifications and SCC
- Section – V: Other Forms and Formats
- Section – VI: Schedule of Rates [SOR]

* Request for Quotation, wherever applicable, shall also form part of the Bidding Document.

7.2 The Bidder must examine all instructions, forms, terms & conditions in the Bidding Documents. The "Request for Quotation [RFQ] & Invitation for Bid (IFB)", together with all its attachments, shall be considered to be read, understood and accepted by the Bidders. Failure to furnish all information required by the Bidding Documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will be at Bidder's risk. It may result in the rejection of his Bid.

8 CLARIFICATION OF BIDDING DOCUMENT

8.1 A prospective Bidder requiring any clarification(s) of the Bid Documents may notify GASONET in writing or by fax or e-mail at **GASONET's mailing address as indicated in the BDS, no later than 02 (two) days before pre-bid meeting (in cases where pre-bid meeting is scheduled) or 05 (five) days before the bid closing date in cases where pre-bid meeting is not held. GASONET reserves the right to ignore the bidder's request for clarification if received after the period above.** GASONET may respond in writing to the request for clarification. GASONET's response, including an explanation of the query, but without identifying the source, will be uploaded on GASONET's website [www.Gasonet.co.in]/ communicated to prospective bidders by e-mail/ fax.

8.2 Any clarification or information required by the Bidder but not received by the Employer at clause 8.1 (refer BDS for address) above is liable to be considered as "no clarification/ information required".

9 AMENDMENT OF BIDDING DOCUMENTS

9.1 At any time before the 'Bid Due Date', the Owner may modify the Bidding Documents by addenda/corrigendum for any reason at its initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by addenda/ corrigendum.

9.2 Any addendum/ corrigendum thus issued shall be part of the Bidding Documents and may be hosted on the Gasonet website [www.Gasonet.in] only.

9.3 If considered necessary, the Employer may extend the Bid submission date to allow the Bidders a reasonable time to furnish their most competitive bid considering the amendment issued.

[C] – PREPARATION OF BIDS

10 LANGUAGE OF BID

The bid prepared by the bidder and all correspondence/ drawings and documents relating to the bid exchanged by the bidder and GASONET shall be written in English alone. **Any printed literature furnished by the bidder may be written in another language as long as it is accompanied by an ENGLISH translation duly authenticated by the Chamber of Commerce of the bidder's country, in which case, for interpretation of the bid, the ENGLISH translation shall govern.**

In the event of submission of any document/ certificate by the Bidder in a language other than English, the English translation of the same duly authenticated by the Chamber of Commerce of Bidder's country shall be submitted by the Bidder.

11 DOCUMENTS COMPRISING THE BID [MANUAL & E-TENDER]

11.1 **In case the Bids are invited under the Manual Two Bid system.** The Bid prepared by the Bidder shall comprise the following components sealed in 2 different envelopes:

11.1.1 **ENVELOPE-I: "TECHNO-COMMERCIAL/ UN-PRICED BID"** shall contain the following:

- 'Covering Letter' on Bidder's 'Letterhead' clearly specifies the enclosed contents.
- 'Bidder's General Information', as per 'Form F- 1'.
- 'Bid Form', as per 'Form F-2
- Copies of documents, as required
- To confirm that the prices are quoted in the requisite format complying with the requirements, a copy of the Schedule of Rate (SOR) with prices blanked out mentioning quoted/ note quoted (as applicable) written against each item.
- 'Letter of Authority' on the Letter Head, as per 'Form F-5'
- 'No Deviation Confirmation', as per 'Form F-6'
- 'Bidder's Declaration regarding Bankruptcy', in 'Form F – 7'
- 'Agreed Terms and Conditions; as per 'Form F-10'
- Duly attested documents following the "BID EVALUATION CRITERIA [BEC]" establishing the qualification.
- Undertaking on the Letterhead, as per Form F – 12.
- Power of Attorney for authorized signatory in non-judicial stamp paper/ copy of Board Resolution, the authorized signatory shall be signing the bid and any consequence resulting from such signing shall be binding on the bidder.
- Any other information/ details required as per the Bidding Document
- EMD/ Bid Security in original as per Clause 16 of ITB
- All forms and Formats, including Annexure
- Initial Tender Fee (if applicable)
- List of consortium/ JV member (s), if any, and Consortium Agreement (as per format) clearly defining their involvement & responsibility in this work, wherever applicable as specified elsewhere in the IFB/ RFQ/ BEC.- **[NOT ALLOWED IN THIS INSTANT TENDER]**
- The Tender Document was duly signed/digitally signed by the Authorized Signatory.

- An additional document is specified in the Bidding Data Sheet (BDS).

Note: All the pages of the Bid must be signed by the "Authorized Signatory" of the Bidder.

11.1.2 ENVELOPE – II: Price Bid [IN CASE OF MANUAL BID ONLY]

The bidders shall submit the Price Bids in PDF format per the SOR and Un-Priced Bids. Price bid PDF shall be encrypted with a password. Password shall be 12 (Twelve) alphanumeric characters long. The price bid of any bidder who submits a PDF without password encryption shall be summarily rejected.

Passwords shall be e-mailed separately by bidders Gasonet as per the following instructions.

a	The first three characters of the password shall be e-mailed to the CFO	gajendra.bhardwaj@gasonet.in
b	The following Next three Characters of the password shall be e-mailed to the VP (EP&P)	alok.thakur@gasonet.in
c	The following Next three Characters of the password shall be e-mailed to the Sr. Executive (C&P)	vineeta.pandey@gasonet.in
d	The following last three Characters of the password shall with bidder	

- i) The Prices are to be submitted strictly per the Schedule of Rate of the bidding documents. GASONET shall not be responsible for any failure of the bidder to follow the instructions.
- ii) Bidders are advised NOT to mention Rebate/ Discount separately in the SOR format or anywhere else in the offer. In case Bidder(s) intend to offer any Rebate/ Discount, they should include the same in the item rate(s) itself under the "Schedule of Rate (SOR)" and indicate the discounted unit rate(s) only.
- iii) If any unconditional **rebate** has been offered at the quoted rate, the same shall be considered in arriving at the evaluated price. However, no cognizance shall be taken for any conditional discount to assess the bids.
- iv) In case it is observed that any of the bidder(s) has/ have offered suo-moto Discount/ Rebate after opening an unpriced bid but before opening price bids, such discount/ rebate(s) shall not be considered for evaluation. However, in the event of the bidder emerging as the lowest evaluated bidder without considering the discount/ rebate(s), then such discount/ rebate(s) offered by the bidder shall be considered for Award of Work, and the same will be conclusive and binding on the bidder.
- v) In the event as a result of techno-commercial discussions or according to seeking clarification/ confirmations from bidders while evaluating the un-priced part of the bid, any of the bidders submits a sealed envelope stating that it contains revised prices, such bidder(s) will be requested to withdraw the adjusted prices failing which the bid will not be considered for further evaluation.
- vi) If any bidder does not quote for any item(s) of the "Schedule of Rates" and the estimated price impact is more than 10% of the quoted price, the bid will be rejected. If such price impact of unquoted items is 10% or less of his quoted price, then the unquoted item(s) shall be loaded at the highest price quoted by the other bidders. If such a bidder happens to be the lowest evaluated bidder, the price of unquoted items shall be considered included in the quoted bid price.

11.2 In case of bids invited under a *single bid system*, a single envelope containing all documents specified in Clause 11.1.1 & 11.1.2 of ITB above forms the BID. All corresponding conditions specified in Clause 11.1.1 & 11.1.2 of ITB shall become applicable in such a case.

12 SCHEDULE OF RATES/ BID PRICES

- 12.1 Unless stated otherwise in the Bidding Documents, the Contract shall be for the works described in the Bidding Document, based on the rates and prices submitted by the Bidder and accepted by the EMPLOYER. The prices quoted by the Bidders will include all taxes except **GST (CGST & SGST/ UTGST or IGST)**.
- 12.2 Prices must be filled in the format for 'Schedule of Rates [SOR]' enclosed as part of the Tender Document. If quoted in separate typed sheets and any variation in item description, unit or quantity is noticed, the bid will be rejected.
- 12.3 Bidder shall quote for all the items of "SOR after careful analysis of the cost involved for the performance of the completed item considering all parts of the Bidding Document. In case any activity though specifically not covered in the description of the item under 'SOR' but is required to complete the works as per Specifications, Scope of Work/ Service, Standards, General Conditions of Contract ("GCC"), Special Condition of Contract ("SCC") or any other part of Bidding Document, the prices quoted shall deem to be inclusive of cost incurred for such activity.
- 12.4 All duties, taxes and other levies [if any] payable by the Contractor under the Contract or for any other cause except final **GST (CGST & SGST/ UTGST or IGST)** shall be included in the rates/prices and the total bid-price submitted by the Bidder. The applicable rate of **GST (CGST & SGST/ UTGST or IGST)** on the contract value shall be indicated in the Agreed Terms & Conditions (Format – F10) and SOR.
- 12.5 Prices quoted by the Bidder shall remain firm, fixed, and valid until completion of the Contract and will not be subject to variation on any account. Any new taxes and duties, if imposed by the State/ Govt. of India after the due date of bid submission but before the Contractual Delivery Date, shall be reimbursed to the contractor on submission of documentary evidence for proof of payment of State/ Govt. Authorities and after ascertaining its applicability concerning the contract.
- 12.6 The Bidder shall quote the prices both in 'figures' & words. There should not be any discrepancy between the prices indicated in the figures and the prices shown in words. In case of any discrepancy, the same shall be dealt with as per clause no.3 of ITB.
- 12.7 Further, the Bidder shall also mention the **Service Accounting Codes (SAC)** at the designated place in SOR.

13 GOODS AND SERVICES TAX (CGST & SGST/ UTGST Or IGST)

- 13.1 Bidders must submit a notarized copy of the GST Registration Certificate while submitting the bids wherever **GST (CGST & SGST/ UTGST or IGST)** is applicable.
- 13.2 Quoted prices should include all taxes and duties, except **GST (CGST & SGST/ UTGST or IGST)**. Please note that the GST payment responsibility (**CGST & SGST/ UTGST or IGST**)

It lies with the supplier of goods/services only. Supplier of Goods/ Services (Service Provider) providing taxable service shall issue an Invoice/ Bill as the case may be, as per rules/regulations

of GST. Further, returns and details required to be filled under GST laws & regulations should be timely filed by the Supplier of Goods/ Services (Service Provider) with the requisite information.

Payments to the Service Provider for claiming **GST (CGST & SGST/ UTGST or IGST)** will be made provided the above formalities are fulfilled. Further, GASONET may seek copies of challan and certificate from Chartered Accountant for deposit of **GST (CGST & SGST/ UTGST or IGST)** collected from the Owner.

13.3 In case CBEC (Central Board of Excise and Customs)/ any equivalent government agency brings to the notice of GASONET that the Supplier of Goods/ Services (Service Provider) has not remitted the amount towards **GST (CGST & SGST/ UTGST or IGST)** collected from GASONET to the government exchequer, then, that Supplier of Goods/ Services (Service Provider) shall be put under Holiday list of GASONET for six months as mentioned in Procedure for Evaluation of Performance of Vendors/ Suppliers/ Contractors/ Consultants.

13.4 In case of statutory variation in GST (CGST & SGST/ UTGST or IGST), other than due to a change in turnover, payable on the contract value during the contract period, the Supplier of Goods/ Services (Service Provider) shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid due date and on the date of revision.

Beyond the contract period, in case GASONET is not entitled to input tax credit of **GST (CGST & SGST/ UTGST or IGST)**, then any increase in the rate of **GST (CGST & SGST/ UTGST or IGST)** beyond the contractual delivery period shall be to Service Provider's account. In contrast, any decrease in the rate **GST (CGST & SGST/ UTGST or IGST)** shall be passed on to the Owner.

Beyond the contract period, in case GASONET is entitled to input tax credit of **GST (CGST & SGST/ UTGST or IGST)**. Statutory variation in applicable **GST (CGST & SGST/ UTGST or IGST)** on supply and incidental services shall be to GASONET's account.

Claim for payment of **GST (CGST & SGST/ UTGST or IGST)**/ Statutory variation should be raised within two [02] months from the date of issue of 'Government Notification' for payment of differential (in%) **GST (CGST & SGST/ UTGST or IGST)**, otherwise, claim in respect of above shall not be entertained for payment of arrears.

The base date to apply statutory variation shall be the Bid Due Date.

13.5 Where the GASONET is entitled to avail the input tax credit of **GST (CGST & SGST/ UTGST or IGST)**:-

13.5.1 Owner/ GASONET will reimburse the **GST (CGST & SGST/ UTGST or IGST)** to the Supplier of Goods/ Services (Service Provider) at actual against submission of Invoices as per the format specified in rules/ regulation of GST to enable Owner/ GASONET to claim an input tax credit of **GST (CGST & SGST/ UTGST or IGST)** paid. In case of any variation in the executed quantities, the amount on which the **GST (CGST & SGST/ UTGST or IGST)** is applicable shall be modified in the same proportion. Suppliers should timely file returns and details required to be filled under GST laws & rules with requisite details.

13.5.2 The input tax credit of **GST (CGST & SGST/ UTGST or IGST)** quoted shall be considered for evaluation of bids, per the tender document's evaluation criteria.

13.6 Where the GASONET is not entitled to avail/ take the total input tax credit of **GST (CGST & SGST/ UTGST or IGST)**:-

13.6.1 Owner/ GASONET will reimburse **GST (CGST & SGST/ UTGST or IGST)** to the Supplier of Goods/ Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of GST subject to the ceiling amount of **GST (CGST & SGST/ UTGST or IGST)** as quoted by the bidder, subject to any statutory variations, except variations arising due to change in turnover. In case of any variation in the executed quantities (If directed and certified by the Engineer), the ceiling amount on which **GST (CGST & SGST/ UTGST or IGST)** is applicable will be modified on a pro-rata basis.

13.6.2 The bids will be evaluated based on the total price, including applicable **GST (CGST & SGST/ UTGST or IGST)**

13.7 GASONET will prefer to deal with registered suppliers of goods/ services under GST. Therefore, bidders are requested to register under GST; it is not registered yet.

However, if any unregistered bidder submits, their prices will be loaded with applicable GST (CGST & SGST/ UTGST or IGST) while evaluating the bid. Where GASONET is entitled to an input credit of **GST (CGST & SGST/ UTGST or IGST)**, the same will be considered for evaluation of the bid as per the evaluation methodology of the tender document.

13.8 In case GASONET is required to pay entire/specific portion of applicable **GST (CGST & SGST/ UTGST or IGST)** and remaining amount, if any, is to be deposited by Bidder directly as per **GST (CGST & SGST/ UTGST or IGST)** laws, entire applicable rate/ amount of **GST (CGST & SGST/ UTGST or IGST)** to be indicated by bidder in the SOR.

Where GASONET must discharge **GST (CGST & SGST/ UTGST or IGST)** liability under reverse charge mechanism, and GASONET has paid or is/ liable to pay **GST (CGST & SGST/ UTGST or IGST)** to the Government on which interest or penalties becomes payable as per GST laws for any reason which is not attributable to GASONET or ITC concerning such payments is not available to GASONET for any reason which is not attributable to GASONET, then GASONET shall be entitled to deduct/ setoff/ recover such amounts against any amounts paid or payable by GASONET to Contractor/ Supplier.

13.9 The contractor shall ensure timely submission of invoice(s) as per rules/ regulations of GST with all required supporting document(s) within a period specified in Contracts/ LOA to enable GASONET to avail input tax credit. Further, returns and details needed to be filled under GST laws & rules should be timely filed by the supplier with the requisite information.

Suppose input tax credit concerning GST (CGST & SGST/ UTGST or IGST) is not available to GASONET for any reason not attributable to GASONET. In that case, GASONET shall not be obligated or liable to pay or reimburse **GST (CGST & SGST/ UTGST or IGST)** charged in the invoice(s) and shall be entitled to/ deduct/ setoff/ recover the such **GST (CGST & SGST/ UTGST or IGST)** thereupon together with all penalties and interest if any, against any amounts paid or payable by GASONET to Supplier of Goods/ Services.

13.10 REGARDING RECONCILIATION BETWEEN GSTR 2A AND INPUT TAX CREDIT

Supplier shall ensure timely submission of correct invoice(s), as per GST rules/ regulation, with all required supporting document(s) within a period specified in Contract to enable GASONET to avail input credit of GST (CGST&SGST/UTGST or IGST). Further, returns and details

required to be filled under GST laws & rules should be timely filed by the Supplier of Goods / Services with the requisite information.

Suppose input tax credit is unavailable to GASONET for any reason not attributable to GASONET. In that case, GASONET shall not be obligated or liable to pay or reimburse GST (CGST&SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct / setoff / recover such GST amount (CGST&SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, against any amounts paid or becomes payable by GASONET in future to the Supplier/Contractor under this contract or any other contract.

In case CBIC (Central Board of Indirect Taxes and Customs)/ any tax authority / any equivalent government agency brings to the notice of GASONET that the Supplier has not remitted the amount towards GST (CGST & SGST/UTGST or IGST) collected from GASONET to the government exchequer, then, that Supplier shall be put under Holiday.

The supplier shall mention Gasonet's particulars on the invoice. Besides, if any other details of GASONET are required under GST rules/ regulations on the date of dispatch, the same shall also be mentioned on the Invoice.

However, if any unregistered bidder submits their bid, their prices will be loaded with applicable GST (CGST & SGST/UTGST or IGST) during the bid evaluation.

If the GST rating of the vendor on the GST portal / Govt. official website is negative/blacklisted, then the bids may be rejected by GASONET. Further, in case the rating of a bidder is negative/blacklisted after the award of work for supply of goods/services, then GASONET shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) to such vendor and shall also be entitled to deduct/recover such GST (CGST & SGST/UTGST or IGST) along with all penalties/interest, if any, incurred by GASONET.

GASONET will prefer to deal with registered suppliers of goods/ services under GST. Therefore, bidders are requested to register under GST; it is not registered yet.

13.11 ANTI-PROFITEERING CLAUSE

As per Clause 171 of the GST Act, it is mandatory to pass on the benefit due to a reduction in tax rate or from an input tax credit to the consumer by way of a commensurate reduction in price. The Supplier of Goods/ Services may note the above and quote their prices accordingly.

- 13.12 In case the GST rating of the vendor on the GST portal/ Govt. official website is negative/blacklisted, then the bids may be rejected by GASONET. Further, in case the rating of a bidder is negative/blacklisted after the award of work for the supply of goods/ services, then GASONET shall not be obligated or liable to pay or reimburse GST to such vendor and shall also be entitled to deduct/ recover such GST along with all penalties/ interest, if any, incurred by GASONET.

14 BID CURRENCIES

Bidders must submit bids in Indian Rupees only.

15 **BID VALIDITY**

- 15.1 Bids shall be kept valid for '**Ninety [90] Days**' from the final 'Bid Due Date'. A Bid valid for a shorter period may be rejected by GASONET as 'non-responsive'.
- 15.2 In exceptional circumstances, before the original 'Bid Validity Period' expires, the Employer may request the Bidders to extend the 'Period of Bid Validity' for a specified additional period. The request and its responses shall be made in writing or by fax/e-mail. A Bidder may refuse the request without forfeiture of his 'Bid Security'. A Bidder agreeing to the request will not be required or permitted to modify his Bid but will be required to extend the validity of its 'Bid Security' for the extension period and following "ITB: Clause – 16" in all respects.

16 **EARNEST MONEY/ BID SECURITY**

- 16.1 Bids must be accompanied by '**Earnest Money/ Bid Security**' in the form of '**Demand Draft**' or '**Banker's Cheque**' [in favour of **GASONET SERVICES (RJ) LIMITED**] or '**Bank Guarantee**' or '**Letter of Credit**' as per the format given in **Form-4/4A of the bidding documents**. Bidders shall ensure that 'Bid Security', having a validity of at least '**two [02] months**' beyond the validity of the bid, must accompany the Bid in the format(s) made available in the Bidding Document. A bid not accompanied by 'Bid Security' or 'Bid Security' not in requisite form shall be liable for rejection. The Bid Security shall be submitted in Indian Rupees only.
- 16.2 The 'Bid Security' is required to protect GASONET against the risk of Bidder's conduct, which would warrant the 'Bid Security's' forfeiture under "ITB: Clause-16.7"
- 16.3 GASONET shall not be liable to pay any Bank charges, commission interest, etc., on the amount of 'Bid Security'. If 'Bid Security' is a 'Bank Guarantee', the same shall be from any Indian scheduled Bank or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as a Scheduled Foreign Bank. However, in case of 'Bank Guarantee' from Banks other than the Nationalized Indian Banks, the Bank must be a commercial Bank having a net worth over Rs.100 Crores [Rupees One Hundred Crores], and a declaration to this effect should be made by such commercial Bank either in the 'Bank Guarantee' itself or separately on its letterhead. 'Earnest Money/ Bid Security shall be valid for '**two [02] months**' beyond the 'Bid Validity Period.'
- 16.4 Any Bid not secured following "ITB: Clause-16.1 & Clause-16.3" may be rejected by GASONET as non-responsive.
- 16.5 Unsuccessful Bidder's 'Earnest Money/ Bid Security' will be discharged/ returned as promptly as possible, but not later than 'thirty [30] days' after finalization of tender.
- 16.6 The successful Bidder's 'Bid Security' will be discharged upon the Bidder's acknowledging the 'Award' and signing the 'Agreement' and furnishing the 'Contract Performance Security/ Security Deposit' under clauses 37 & 38 of ITB.
- 16.7 Notwithstanding anything contained herein, the 'Bid Security' may also be forfeited in any of the following cases:
- (a) If a Bidder withdraws his Bid during the 'Period of Bid Validity.'
 - (b) If a Bidder has indulged in corrupt/ fraudulent/ collusive/ coercive practice
 - (c) If the Bidder modifies bids during the bid validity period (after the submission date).

- (d) Violates any other condition mentioned elsewhere in the tender document, which may lead to forfeiture of EMD.
- (e) In the case of a successful Bidder, if the Bidder fails to:
 - (i) to acknowledge receipt of the “Notification of Award”/ “Fax of Intent [FOI]/ Fax of Acceptance [FOA]”,
 - (ii) to furnish “Contract Performance Security/ Security Deposit” following “ITB: Clause – 38”
 - (iii) to accept ‘arithmetical corrections’ as per provision of clause 30 of ITB.

- 16.8 Bid Security should be in favour of Gasonet and addressed to GASONET. If Bid Security is a ‘Bank Guarantee’ or ‘Letter of Credit’, the same must indicate the Bid Document No. And the Work for which the Bidder is quoting. This is essential to have a proper correlation at a later date. The ‘Bid Security’ should be in the form provided at ‘Form F-4’/ ‘Form F-4S’.
- 16.9 MSEs (Micro and Small Enterprises) are exempted from submission of EMD/ Bid Security following the provisions of PPP-2012 and Clause 40 of ITB. The Government Departments/ PSUs are also exempted from the payment of Bid Security.

17 PRE-BID MEETING (IF APPLICABLE)

- 17.1 The Bidder(s) or his designated representatives are invited to attend a “Pre-Bid Meeting” which will be held at the address specified in IFB. A bidder is expected to not depute more than 02 representatives for the meeting.
- 17.2 The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- 17.3 Text of the questions raised, the responses given, and any responses prepared after the meeting will be uploaded on the GASONET website against the Tender. Any modification of the Contents of Bidding Documents listed in “ITB: Clause-7.1” that may become necessary as a result of the Pre-Bid Meeting shall be made by the Employer exclusively through the issue of an Addendum/ Corrigendum according to “ITB: Clause – 9”, and not through the minutes of the Pre-Bid Meeting.
- 17.4 Non-attendance of the Pre-Bid Meeting will not be a cause for disqualification of Bidder.

18 FORMAT AND SIGNING OF BID

- 18.1 The original and all copies of the Bid shall be typed or written in indelible ink [in the case of copies, photocopies are also acceptable] and shall be signed by a person or persons duly authorized to sign on behalf of the Bidder (as per POA). The name and position held by each person signing must be typed or printed below the signature. All pages of the Bid except for unnamed printed literature where entry(s) or amendment(s) have been made shall be initiated by the person or persons signing the Bid.
- 18.2 The Bid shall contain no alterations, omissions, or additions unless such corrections are initiated by the person or persons signing the Bid.

19 ZERO DEVIATION AND REJECTION CRITERIA

19.1 ZERO DEVIATION

Deviation to terms and conditions of “Bidding Documents” may lead to the rejection of the bid. GASONET will accept submissions based on the terms & conditions of the “Bidding Document”

only. Bidder may note that GASONET will determine the substantial responsiveness of each bid to the Bidding Documents according to the provision contained in clause 29 of ITB. For this purpose, a substantially responsive bid conforms to all terms and conditions of the Bidding Documents without deviations or reservations. GASONET's determination of a bid's responsiveness is based on the content of the bid itself without recourse to extrinsic evidence. GASONET reserves the right to raise technical and/ or commercial query(s), if required, may be raised on the bidder(s). The response(s) to the same shall be in writing, and no change in the price(s) or substance of the bids shall be sought, offered or permitted. The substance of the bid includes but is not limited to prices, completion, scope, technical specifications, etc. Bidders are requested not to take any deviation/ exception to the terms and conditions laid down in this "Tender Documents" and submit all requisite documents as mentioned in this "Tender Documents", failing which their offer will be liable for rejection. If a bidder does not reply to the queries in the permitted time frame, then its bid shall be evaluated based on the documents available in the bid.

19.2 REJECTION CRITERIA

Notwithstanding the above, deviation from the following clauses of the Tender document shall lead to a summary rejection of the Bid:

- Firm Price
- Earnest Money Deposit/ Bid Security
- Specifications & Scope of Work
- Schedule of Rates/ Price Schedule/ Price Basis
- Duration/ Period of Contract/ Completion Schedule
- Period of Validity of Bid
- Price Reduction Schedule
- Contract Performance Bank Guarantee/ Security Deposit
- Guarantee/ Defect Liability Period
- Arbitration/ Resolution of Dispute/ Jurisdiction of Court
- Force Majeure & Applicable Laws
- Any other condition mentioned in the tender document elsewhere that non-compliance with the clause leads to rejection of the bid.

Note: Further, it is again reminded not to mention any condition in the Bid that contradicts the terms and conditions of the Tender document.

20 E -PAYMENT

Gasonet has initiated payments to Suppliers and Contractors electronically and facilitated the payments electronically through 'e-banking'. The successful bidder should give the bank account details per the bank mandate form.

[D] – SUBMISSION OF BIDS

21 SUBMISSION, SEALING AND MARKING OF BIDS

- 21.1 In the case of manual tendering, the bid must be submitted in a sealed envelope. If the envelope is not sealed & marked as per Clause No. 11 of ITB, the employer will assume no responsibility for the misplacement or premature opening of the bid.
- 21.2 All the bids shall be addressed to the owner at the address specified in IFB.
- 21.3 Bids submitted under the name of AGENT/ CONSULTANT/ REPRESENTATIVE/ RETAINER/ ASSOCIATE, etc., on behalf of a bidder/ affiliate shall not be accepted.

22 DEADLINE FOR SUBMISSION OF BIDS

- 22.1 In the case of manual tendering, EMD, along with the bid, must be submitted within the due date & time.
- 22.2 GASONET may, in exceptional circumstances and at its discretion, extend the deadline for submission of Bids (clause 9 ITB refers). In this case, all rights and obligations of GASONET and the Bidders, previously subject to the original deadline, will be subject to the deadline as extended. Notice for the bid submission date extension will be uploaded on GASONET's website/communicated to the bidders.

23 LATE BIDS

- 23.1 Any bid received after the notified date and time of tender closing will be treated as late bids.
- 23.2 In the case of manual tendering, bids received by GASONET after the deadline for submission of bids shall not be considered. Such late bids shall be returned to the bidder within "10 days" in 'unopened conditions'. The bid bond of such bidders shall be returned along with the unopened bid. In the case of e-tendering, where the bid bond/ physical documents have been received but the bidder does not submit the bid in the e-tendering portal, such bid bond/ physical documents shall be returned immediately.
- 23.3 Unsolicited Bids or Bids received to address other than one stipulated explicitly in the tender document will not be considered for evaluation/ opening/ award if not accepted to the specified destination within the stipulated date & time.

24 MODIFICATION AND WITHDRAWAL OF BIDS

- 24.1 Modification and withdrawal of bids shall be as follows:

24.1.1 IN THE CASE OF MANUAL BIDDING

The bidder may withdraw or modify its bid after bid submission but before the due date for submission as per the tender document, provided that GASONET receives the written notice of the modification/ substitution/ withdrawal before the deadline for submission of a bid.

- 24.2 The modification shall also be prepared, sealed, marked and dispatched following the provision of clause 22 of ITB, with the outer and inner envelopes additionally marked modification or withdrawal as appropriate. A withdrawal notice may also be sent by e-mail or fax but followed by a signed confirmation copy post not later than the deadline for submission of bids. No bid shall be modified/ withdrawn after the deadline for submission of bids.

- 24.3 No bid shall be allowed to be withdrawn/ modified/ substituted between the deadline for submission of bids and the expiration of the bid validity period specified by the bidder on the Bid Form. Withdrawal/ Modification/ Substitution of a bid during this interval shall result in the bidder's forfeiture of his bid security according to clause 16 of ITB and rejection of the bid.
- 24.3 The latest submitted bid shall be evaluated, and all other bids shall be considered unconditionally withdrawn.
- 24.3 In case after the price bid opening, the lowest evaluated bidder (L1) is not awarded the job for any mistake committed by him in bidding or withdrawal of bid or modification of bid or varying any term in regard thereof leading to re-tendering, GASONET shall forfeit EMD paid by the bidder and such bidders shall be debarred from participation in re-tendering of the same job(s)/ item(s). Further, such a bidder will be put on holiday for six months after following the due procedure.

25 EMPLOYER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

GASONET reserves the right to accept or reject any Bid and to annually the Bidding process and reject all Bids at any time before the award of the Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the ground for GASONET's action. However, Bidder, if desired, may seek the reason (in writing) for the rejection of their Bid, to which GASONET shall respond quickly.

[E] – BID OPENING AND EVALUATION

FOR TENDERS HOSTED ON GASONET WEBSITE, BIDS WILL BE OPENED DIRECTLY ON GASONET WEBSITE ONLY AFTER THE DUE DATE FOR OPENING THE SAME WITHOUT ANY PRIOR NOTICE TO ANY BIDDER.

PRICE BIDS OF SUCCESSFUL BIDDERS WILL BE OPENED DIRECTLY WITHOUT ANY PRIOR INTIMATION.

26 BID OPENING

26.1 Un-priced Bid Opening

GASONET will open bids in the presence of bidders' designated representatives who choose to attend at the date, time and location stipulated in the BDS. The bidders' representatives, who are present, shall sign a bid opening register evidencing their attendance.

26.2 Priced Bid Opening

26.2.1 GASONET will open the price bids of those bidders who meet the qualification requirement and whose bids are determined to be technically and commercially responsive. Bidders selected for opening their price bids shall be informed about the opening date. Bidders may depute their authorized representative to attend the bid opening.

The bidders' representatives, who are present, shall sign a register evidencing their attendance and may be required to be present on short notice.

26.2.2 The price bids of those not found to be techno-commercially responsive bidders shall be unopened and returned unopened after opening the price bids of techno-commercially responsive bidders.

26.3 In case of bids invited under the single bid system, the bid shall be opened on the specified due date & time.

27 CONFIDENTIALITY

Information relating to the examination, clarification, evaluation, and comparison of Bids and recommendations for the award of a Contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence the Employer's processing of Bids or award decisions may result in the rejection of the Bidder's Bid, and action shall be initiated as per procedure in this regard.

28 CONTACTING THE EMPLOYER

28.1 From the time of Bid opening to the time of award of the Contract, if any Bidder wishes to contact the Employer on any matter related to the Bid, it should do so in writing. Information relating to the examination, clarification, evaluation & recommendation for award shall not be disclosed.

28.2 Any effort by the Bidder to influence the Employer in the Employer's 'Bid Evaluation', 'Bid Comparison', or 'Contract Award' decisions may result in the rejection of the Bidder's Bid and action shall be initiated as per procedure in this regard.

29 EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS

29.1 The owner's determination of a bid's responsiveness is based on the content of the request only. Before the detailed evaluation of Bids, the Employer will determine whether each Bid-

- (a) Meets the "Bid Evaluation Criteria" of the Bidding Documents;
- (b) Has been properly signed;
- (c) Is accompanied by the required 'Earnest Money/ Bid Security';
- (d) Is substantially responsive to the requirements of the Bidding Documents; and
- (e) Provides any clarification and/ or substantiation that the Employer may require to determine responsiveness according to "ITB: Clause – 29.2."

29.2 A substantially responsive Bid conforms to all the terms, conditions and specifications of the Bidding Documents without material deviations, reservations or omissions for this purpose; the employer defines the preceding terms below:-

- (a) "Deviation" is a departure from the requirement specified in the tender documents.
- (b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirement in the tender documents.
- (c) "Omission" is the failure to submit part or all of the information or documentation required in the tender document.

29.3 A material deviation, reservation or omission is one that,

- (a) If accepted would,
 - Affect in any substantial way the scope, quality, or performance of the job as specified in tender documents.
 - Limit, in any substantial way, inconsistent with the Tender Document, the Employer's rights or the tenderer's obligations under the proposed Contract.
- (b) If rectified, it would unfairly affect the competitive position of other bidders presenting substantially responsive bids.

29.4 The employer shall examine all aspects of the bid to confirm that all requirements have been met without any material deviation, reservation or omission.

29.5 If a Bid is not substantially responsive, it may be rejected by the Employer. It may not subsequently be made responsive by correcting or withdrawing the material deviation, reservation or omission.

30 CORRECTION OF ERRORS

30.1 The Employer will check bids that are substantially responsive for any arithmetic error. Errors will be corrected by the Employer as follows:

- (i) When there is a difference between the rates in figures and words, the rate corresponding to the amount worked out by the contractor (by multiplying the quantity and rate) shall be taken as correct.
- (ii) When the rate quoted by the contractor in figure and words tallies but the amount is incorrect, the rate quoted by the contractor shall be taken as correct, not the amount and the amount corrected.
- (iii) When it is impossible to ascertain the correct rate, in the manner prescribed above, the rate as quoted in words shall be adopted, and the amount worked out for comparison purposes.

30.2 The Employer will adjust the amount stated in the bid per the above procedure to correct errors. If the bidder does not accept the corrected bid amount, it will be rejected, and the bid security shall be forfeited.

31 CONVERSION TO SINGLE CURRENCY FOR COMPARISON OF BIDS

Not Applicable. All bids submitted must be in the currency specified in clause 14 of ITB.

32 EVALUATION AND COMPARISON OF BIDS

Bids shall be evaluated per the criteria mentioned in Section II of bidding documents (refer to clause 1.3 of ITB) after considering the effect of GST. The employer shall only use the criteria and methodology indicated in Section II of the bidding documents. No other criteria/methodology shall be permitted.

33 COMPENSATION FOR EXTENDED STAY (FOR APPLICABILITY OF THIS CLAUSE, REFER BDS): [NOT APPLICABLE IN THIS INSTANT TENDER]

33.1 In the event of the time of completion of work getting delayed beyond the schedule indicated in the bidding document plus a grace period equivalent to 1/5th of the program or two months, whichever is more, due to reasons solely attributable to the Employer, the Contractor shall be paid compensation for an extended stay (ESC) to maintain necessary organizational setup and construction tools, tackles, equipment etc. at the site of work.

33.2 The bidder must specify the ESC rate per month basis in the “PRICE PART” of his bid, which shall be considered for loading on the total quoted price during price bid evaluation. The loading shall be done for 1/5th of the schedule or one month, whichever is less. If the bidder does not indicate the rate for ESC in the price part of his bid, it will be presumed that the bidder and evaluation require no ESC to be carried out accordingly.

34 DELETED



[F] – AWARD OF CONTRACT

35 **AWARD**

Subject to “ITB: Clause-29”, GASONET will award the Contract to the successful Bidder whose Bid has been substantially responsive and as the lowest provided that the bidder is determined to be qualified to perform the Contract satisfactorily.

36 **NOTIFICATION OF AWARD/ FAX OF ACCEPTANCE**

36.1 Before the expiry of the ‘Period of Bid Validity’, GASONET will notify the successful Bidder in writing, in the form of “Notification of Award” / “Fax of Intent [FOI]”/ Fax of Acceptance [FOA]”, through fax/ e-mail that his Bid has been accepted. The notification of award / Fax of Intent will constitute the formation of the Contract.

36.2 The contract period shall commence from the date of “Notification of Award” or as mentioned in the Notification of Award. The “Notification of Award” will constitute the formation of a Contract until the Contract has been effected according to the Contract signing as per Clause “ITB: Clause – 37.

Upon the successful Bidder’s/ Contractor’s furnishing of ‘Contract Performance Security / Security Deposit’, according to “ITB: Clause – 38”, GASONET will promptly discharge his ‘Earnest Money/ Bid Security, according to “ITB: Clause – 16”

37 **SIGNING OF AGREEMENT**

37.1 GASONET will award the Contract to the successful Bidder, who, within ‘fifteen [15] days’ of receipt of the same, shall sign and return the acknowledged copy of GASONET.

37.2 The successful Bidder/ Contractor shall be required to execute an ‘Agreement’ in the proforma given in this Bidding Document on a ‘non-judicial stamp paper’ of appropriate value [cost of the ‘stamp-paper’ shall be borne by the successful Bidder/ Contractor] and of ‘state’ specified in Bidding Data Sheet (BDS) only, within ‘fifteen [15] days’ of receipt of the “Letter of Acceptance [LOA]” of the Tender by the successful Bidder/ Contractor. Failure of the successful Bidder/ Contractor to sign the ‘Agreement’ within the above stipulated period shall constitute sufficient grounds for forfeiture of EMD/ Security Deposit.

38 **CONTRACT PERFORMANCE SECURITY/ SECURITY DEPOSIT**

38.1 Within 30 days of receiving the notification of award/ Fax of Acceptance from GASONET, the successful bidder shall furnish the contract performance security/ Guarantee per the General Conditions of the Contract. The Contract Performance Security/ Guarantee shall be in the form of either a Banker’s Cheque / Demand Draft / Bank Guarantee / Letter of Credit and shall be in the currency of the Contract.

38.2 The contract performance security shall equal what is specified in the **Binding Data Sheet (BDS)** towards the faithful performance of the contractual obligations and equipment performance. For Contract Performance Security, Contract/ order value shall be exclusive of taxes and duties.

Banks Guarantee towards performance security/ security deposit shall be from any Indian schedule bank or a branch of an International bank situated in India and registered with the Reserve Bank of India as a scheduled foreign bank in case of Indian bidder and foreign bidder. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank with a net worth exceeding **Rs. 100 Crores** and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead. This bank guarantee shall be valid for **three months beyond the DLP** specified in the Bid Data Sheet.

38.3 Failure of the successful bidder to comply with the requirements of this article shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.

38.4 The CPBG/ Security deposit must also cover the entire contract value, including extra works/ services. As long as the CPBG/ Security deposit submitted at the time of award takes care of the different jobs/ services executed and the total committed value is within the awarded contract price, there is no need for additional security deposit/ Contract Performance Security. As soon as the capacity completed value is likely to burst the ceiling of the awarded contract price, the contractor should furnish an additional security deposit/ CPBG.

39 PROCEDURE FOR ACTION IN CASE CORRUPT/ FRAUDULENT/ COLLUSIVE/ COERCIVE PRACTICES

39.1 The procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practice is enclosed in Annexure – I.

39.2 NON-APPLICABILITY OF ARBITRATION CLAUSE IN CASE OF BANNING OF VENDORS/ SUPPLIERS/ CONTRACTORS/ BIDDERS/ CONSULTANTS INDULGED IN FRAUDULENT/ COERCIVE PRACTICES

Notwithstanding anything contained contrary in GCC and other ‘CONTRACT DOCUMENTS’, in case it is found that the Vendors/ Suppliers/ Contractors/ Bidders/ Consultants indulged in fraudulent/ coercive practices at the time of bidding, during the execution of the contract etc., and/ or on other grounds as mentioned in GASONET’s “Procedure for action in case Corrupt/ Fraudulent/ Collusive/ Coercive Practices” (Annexure-I), the contractor/ bidder shall be banned (in terms of the procedure described above) from the date of issuance of such order by Gasonet to such Vendors/ Suppliers/ Contractors/ Bidders/ Consultants.

The Vendor/ Supplier/ Contractor/ Bidder/ Consultant understands and agrees that in such cases where the Vendor/ Supplier/ Contractor/ Bidder/ Consultant has been banned (in terms of the procedure mentioned above) from the date of issuance of such order by Gasonet, such decision of Gasonet shall be final and binding on such Vendor/ Supplier/ Contractor/ Bidder/ Consultant and the ‘Arbitration Clause’ in the GCC and other ‘CONTRACT DOCUMENTS’ shall not be applicable for any consequential issue/ dispute arising in the matter.

40 PUBLIC PROCUREMENT POLICY FOR MICRO AND SMALL ENTERPRISES (REFER BDS FOR APPLICABILITY OF THIS CLAUSE)

40.1 The following provision has been incorporated in the tender for MSEs, in line with the notification of the Government of India, vide Gazette of India No. 503 dated 26.03.2012 proclaiming the Public Procurement Policy on procurement of goods and services from Micro and Small Enterprises (MSEs)

- i) Issue of the tender document to MSEs free of cost.
- ii) Exemption to MSEs from payment of EMD/Bid Security.
- iii) DELETED

40.2 DELETED

- a) DELETED.
- b) DELETED
- c) DELETED.

d) DELETED

40.3 DELETED:

- a) DELETED
- b) DELETED.

The above documents submitted by the bidder shall be duly certified by the Statutory Auditor of the bidder or a Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) where audited accounts are not mandatory as per law and notary public with a legible stamp.

40.4 DELETED.

40.5 DELETED

40.6 The policy's benefits are not extended to the traders /dealers / Distributors / Stockiest / Wholesalers / Suppliers.

41 AHR ITEMS

In item rate contracts where the quoted rates exceed 50% of the estimated rates, such items will be considered as Abnormally High Rates (AHR). Items and payment of AHR items beyond the SOR stipulated quantities shall be made at the lowest amongst the following rates:

- Rates as per SOR, quoted by the Contractor/ Bidder.
- The rate of the item shall be derived as follows:

- a. Based on rates of Machine and labour as available from the contract (which includes contractor's supervision, profit, overheads and other expenses).
- b. Suppose rates are not available in the contract. In that case, rates will be calculated based on prevailing market rates of machine, material and labour plus 15% to cover the contractor's supervision profit, overhead & other expenses.

42 INCOME TAX & CORPORATE TAX

42.1 Income tax deduction shall be made from all payments made to the contractor per the rules and regulations in force and following the Income Tax Act prevailing from time to time.

42.2 Corporate Tax liability, if any, shall be to the contractor's account.

42.3 Work Contract tax/ VAT shall be deducted as per trade tax.

42.4 **MENTIONING OF PAN NO. IN INVOICE/ BILL**

As per CBDT Notification No. 95/ 2015 dated 30.12.2015, mentioning PAN no. is mandatory for procurement of goods/ services/ works/ consultancy services exceeding Rs. 2.0 Lakh per transaction.

Accordingly, supplier/ contractor/ service provider/ consultant should mention their PAN no. in their invoice/ bill for any transaction exceeding Rs. 2.0 Lakh. As provided in the notification, if the supplier/ contractor/ service provider/ consultant does not have PAN no., they must submit Form 60 along with the invoice/ bill for each transaction.

Payment of supplier/ contractor/ service provider/ consultant shall be processed only after fulfilling the above requirement.

43 **SETTLEMENT OF DISPUTES BETWEEN GOVERNMENT DEPARTMENT AND ANOTHER AND ONE GOVERNMENT DEPARTMENT AND PUBLIC ENTERPRISE AND ONE PUBLIC ENTERPRISE AND ANOTHER**

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not apply to arbitrators under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference, the dispute shall be decided by the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such consideration, the dispute shall be decided by the Law Secretary or the Special Secretary/ Additional Secretary, when authorized by the Law Secretary, whose decision shall finally bind the Parties. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

44 **DISPUTE RESOLUTION (ADDENDUM TO PROVISION REGARDING APPLICABLE LAWS AND SETTLEMENT OF DISPUTES OF GCC)**

44.1 Unless otherwise specified, the matters where the decision of the Engineer-in-Charge is deemed to be final and binding as provided in the Agreement and the issues/ disputes which cannot be mutually resolved within a reasonable time, all disputes shall be settled following the Indian Arbitration and Conciliation Act 1996.

44.2 Any dispute(s)/ difference(s)/ issue(s) of any kind whatsoever between/ amongst the Parties arising under/ out of/ in connection with this contract shall be settled following the rules described above.

44.3 In case of any dispute(s)/ difference(s)/ issue(s), a Party shall notify the other Party (ies) in writing about such a dispute(s)/ difference(s)/ issue(s) between/amongst the Parties and that such a Party wishes to refer the dispute(s)/ difference(s)/ issue(s) to Conciliation. Such Invitation for Conciliation shall contain sufficient information as to the dispute(s)/ difference(s)/ issue(s) to

enable the other Party (ies) to be fully informed as to the nature of the dispute (s)/ difference(s)/ issue(s), the amount of monetary claim, if any, and apparent cause(s) of action.

- 44.4 Conciliation proceedings commence when the other Party(ies) accept(s) the invitation to conciliate and confirm in writing. If the other Party(ies) rejects(s) the invitation, there will be no conciliation proceedings.
- 44.5 Suppose the Party initiating conciliation does not receive a reply within thirty days from the date they send the invitation or within the other specified period. In that case, they may treat this as rejecting the invitation to conciliate. If they so elect, they shall inform the other Party(ies) accordingly.
- 44.6 Where an Invitation for Conciliation has been furnished, the Parties shall attempt to settle such dispute(s) amicably under Part-III of the Indian Arbitration and Conciliation Act, 1996. It would be only after exhausting the option of Conciliation as an Alternate Dispute Resolution Mechanism that the Parties hereto shall go for Arbitration. For this clause, the possibility of ‘Conciliation’ shall be deemed to have been exhausted, even in case of rejection of ‘Conciliation’ by any of the Parties.
- 44.7 The cost of Conciliation proceedings, including but not limited to fees for Conciliator(s), Airfare, Local Transport, Accommodation, cost towards conference facility, etc., shall be borne by the Parties equally.
- 44.8 The Parties shall freeze claim(s) of interest, if any, and shall not claim the same during the pendency of Conciliation proceedings. The Settlement Agreement, as and when reached/ agreed upon, shall be signed between the Parties, and Conciliation proceedings shall stand terminated on the date of the Settlement Agreement.

45 BILLING SYSTEM

ORIGINAL Bills/ Invoices are to be forwarded in a sealed envelope for release of payment in time, and the following should be mentioned in the “top left corner of the envelope” with “address” as under.”

- (a) The top left corner of the envelope

Vendor Code: _____

LOA/ PO No.

Date.....

Bill/ Invoice No.

Date.....Invoice Value: Rs.....

Indenting Dept.....

Job/ Supply of.....

- (b) Address:

TO,

In the case of LOA/ Contract	In the case of PO
-------------------------------------	--------------------------

Mr Alok Kumar Thakur
VP (EP&P)
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807, World Trade Tower,
Setor-16, Noida, Uttar Pradesh.
Pin Code-201301
Contact No.:
Mail Id: alok.thakur@gasonet.in

Mr Alok Kumar Thakur
VP (EP&P)
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807, World Trade Tower,
Setor-16, Noida, Uttar Pradesh.
Pin Code-201301
Contact No.: +917490042375
Mail Id: alok.thakur@gasonet.in

46 **TRANSPARENCY**

Bidders, if so desires, may seek in writing the reason for rejecting their bid, to which GASONET shall respond quickly.

47 **CONTRACTOR'S SUBORDINATE STAFF AND THEIR CONDUCT**

A new clause no. 36.5 in the GCC for Works has been appended hereunder:

“The Contractor shall obtain the necessary certificate concerning **verification of character and antecedents** in respect of personnel deployed/ proposed to be deployed to carry out the contractual obligations and provide the copy of the said certificate for facilitating Photo Pass to enter into GASONET's Premises”.

48 **SALE OF BID DOCUMENTS**

The tender document will be available on the GASONET Website only. The same fee and a hard copy of the tender documents shall be submitted. No tender document will, however, be considered of the bidders who are on ‘Holiday’ by GASONET or Public Sector Project Management Consultant (like EIL, Mecon, Tractebel, VCS, Resonance, etc. only due to “poor performance” or “corrupt and fraudulent practices”) or banned by Government department/ Public Sector on the due date of submission of bid. Offers submitted by such bidder shall not be considered for opening/ evaluation/ award and will be returned immediately to such bidder. The above is without prejudice to the other rights of GASONET.

49 **QUANTITY VARIATION**

- 49.1 The Purchaser reserves the right to vary the quantity of each item up to +/- 15% for each item at the time of award without any change in quoted unit price or other terms & conditions.
- 49.2 The purchaser reserves the right to delete the requirement of any one or more MR/ SOR/ BOQ items without assigning any reason.

50 **SUBLETTING & ASSIGNMENT**

The contractor shall not save with previous consent in writing of the Engineer-in-charge, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Nevertheless, such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

However, Subletting of WHOLE WORKS is prohibited. The vendor/Contractor will give an undertaking to this effect along with each invoice/ bill. In addition to the above, clause no. 37.0 of GCC is also to be referred to.

51 DIRECT PAYMENTS TO SUB-VENDORS/ SUPPORTING AGENCIES OF THE MAIN CONTRACTOR

The payment must only be made to the vendor/ contractor per the contract provision. During execution, in case of financial constraints, GASONET may make direct payment to their sub-vendor/ supporting agencies as an exception from the amounts due to the vendors/ contractors from any of their bills under process upon certification by EIC subject to receipt of such request from the vendor/ contractor. Further, the demand for direct payments to the sub-vendor/ sub-contractor shall be considered in the performance evaluation of such vendor/ contractor.

52 CHECK MEASUREMENT

Measurement shall be recorded as per the method of measurement spelt out in SOW/ Specification/ SCC of Contract/ Tender Document. The responsibility for checking the measurements as recorded in the measurement Books/ Bills shall be as follows:

1. Where GASONET Executive is Engineer-In-Charge (EIC) (e.g. O&M Contracts)
 - Site – In – Charge/ Site Engineer will check 100% of the measurements of executed work.
 - EIC will further check measurements of at least 15% of bill value. If The–Charge/ Site Engineer is unavailable, EIC will match 100% measurements of executed work.
 - An officer one level above EIC but not below the level of HOD will check the measurement of 5% of bill value. If HOD is EIC, he will check 20% of bill value measurements.
2. **Where PMC is EIC (e.g. Project Construction):**
 - PMC will check 100% of the measurements of executed work.
 - The GASONET Site Engineer will check measurements of at least 15% of the bill value, certified by PMC.
 - An officer one level above the Site Engineer but not below the level of HOD will further check measurements of 5% of bill value. However, wherever HOD is unavailable, an officer one level junior to HOD will check measurements of 5% of bill value.
3. **Where GASONET Executive is EIC and where Third Party Inspector is deployed (e.g. ARC type Construction Contracts):**
 - Third-Party Inspector will check 100% of the measurements of executed work.
 - GASONET Site Engineer will check measurements of at least 10% of bill value, certified by A third-party inspector.
 - EIC will further check measurements of 5% of bill value. If there is no Site Engineer, EIC will check 15% of the bill value measurements.
 - An officer one level above EIC but not below the level of HOD will check measurements of 5% of bill value. If the HOD is EIC, he will check measurements of 10% of bill value or measure of 20% of bill value in case there is no Site Engineer.
4. HOD or an officer of a higher level to that EIC authorized by OIC may randomly check executed items where the executed quantity exceeds SOR quantities.

5. While exercising test checks of 5%, 15% level and on a random basis as above, it may be ensured that high rate items, AHR items, items exceeding SOR quantity and concealed items have been covered in the items selected for checking.
6. The Superior officer should preferably check items/ quantities other than those already checked by GASONET executives at lower levels and ensure that the subordinate officer/ officers have exercised the requisite percentage check stipulated in the procedure.
7. All concerned officers should indicate the measurements of SOR items checked by them and marked as “Checked and verified”.

Wherever any portion of the “GCC” is repugnant to or at variance with any provision(s) of the “SCC”, unless a different intention appears, the conditions (s) of the “SCC” shall be deemed to override the provisions(s) of “GCC”, and shall to the extent of such repugnancy or variation prevail.

Wherever there is a contradiction concerning the terms of ‘Integrity pact’, GCC and ‘Procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practice’, the provisions of ‘Procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practice’ shall prevail.

PROCEDURE FOR ACTION IN CASE OF CORRUPT/ FRAUDULENT/ COLLUSIVE/ COERCIVE PRACTICES

A. Definitions:

- A.1 **“Corrupt Practice”** means offering, receiving or soliciting, directly or indirectly, anything of value to improperly influence the actions in the selection process or contract execution.
- “Corrupt Practice”** also includes any omission for misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
- A.2 **“Fraudulent Practice”** means and includes any act or omission committed by the agency or with his connivance or his agency by misrepresenting/ submitting false documents and/ or false information or concealment of facts or to deceive to influence a selection process or during the execution of contract/ order.
- A.3 **“Collusive Practice amongst bidders (before or after bid submission)”** means a scheme or arrangement designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefit of free and open competition.
- A.4 **“Coercive Practice”** means impairing or harming or threatening to impair or harm, directly or indirectly, any agency or its property to influence the improper actions of an agency, obstruction of any investigation or auditing of a procurement process.
- A.5 **“Vendor/ Supplier/ Contractor/ Consultant/ Bidder”** is called “Agency.”
- A.6 **“Appellate Authority”** shall mean Chairman, GASONET, for works approved by Managing Director and Director Commercial, jointly or severally, GASONET.
- A.7 **“Competent Authority”** shall mean the authority competent to make the final decision for the Suspension of business with an Agency/ ies and the Banning of business dealings with an Agency/ ies and shall be the “Director” concerned.
- A.8 **“Allied Agency”** shall mean all the concerns within the sphere of effective influence of banned/ suspended agencies. In determining this, the following factors may be taken into consideration:
- a) Whether the management is joint;
 - b) The majority interest in the management is held by the partners or directors of banned/ suspended firms.
 - c) A banned/ suspended agency owns substantial or majority shares; by this, it has a controlling voice.
- A.9 **“Investigating Agency”** shall mean any department or unit of GASONET investigating the conduct of the Agency/ party and shall include the Vigilance Department of the GASONET, Central Bureau of Investigation, State Police or any other agency set up by the Central or state government having the power to investigate.

B Actions against bidder(s) indulging in corrupt/ fraudulent/ collusive/ coercive practice

B.1 Irregularities noticed during the evaluation of the bids:

Suppose during the bidding process/ bids evaluation stage, a bidder has indulged in corrupt/ fraudulent/ collusive/ coercive practice. In that case, the bid of such Bidder(s) shall be rejected, and its Earnest Money Deposit (EMD) shall be forfeited.

Further, such agency shall be banned for future business with GASONET for a period specified in para B.2.2 below from the date of issue of the banning order.

B.2 Irregularities noticed after the award of the contract

(i) During the execution of the contract:

Suppose an agency is found to have indulged in corrupt/ fraudulent/ collusive/ coercive practices during the execution of the contract. In that case, the agency shall be banned from future business with GASONET for a period specified in para B 2.2 below the date of issue of the banning order.

The concerned order (s)/ contract(s) where corrupt/ fraudulent/ collusive practices are observed shall be suspended with immediate effect by the Engineer-in-Charge (EIC)/ Employer, whereby the supply/ work/ service and payment etc. will be suspended. The action shall be initiated to put the agency on ban.

After the conclusion of the process, the order(s)/ contract(s) where it is concluded that such irregularities have been committed shall be terminated, and the Contract cum Performance Bank Guarantee (CPBG) submitted by the agency against such order(s)/ contract(s) shall also be forfeited. The amount that may have become due to the contractor due to work already executed by him shall be payable to the contractor. This amount shall be subject to adjustment against any amounts owing from the contractor under the terms of the contract.

No risk and cost provision will be enforced in such cases.

(ii) After execution of the contract and during the Defect liability period (DLP)/ Warranty/ Guarantee Period

Suppose an agency is found to have indulged in corrupt/ fraudulent/ collusive/ coercive practices after the execution of the contract and during the DLP/ Warranty/ Guarantee Period. In that case, the agency shall be banned for future business with GASONET for a period specified in para B 2.2 below from the date of issue of the banning order.

Further, the Contract cum Performance Bank Guarantee (CPBG) submitted by the agency against such order(s)/ contract(s) shall be forfeited.

(iii) After the expiry of the Defect liability period (DLP)/ Warranty/ Guarantee Period

Suppose an agency is found to have indulged in corrupt/ fraudulent/ collusive/ coercive practices after the Defect liability period (DLP)/ Warranty/ Guarantee Period expires. In that case, the agency shall be banned for future business with GASONET for a period specified in para B 2.2 below from the date of issue of the banning order.

B.2.2 Period of Banning

The banning period shall be reckoned from the date of the banning order and shall be three years. In exceptional cases where the act of vendor/ contractor threatens National Security, the banning shall be indefinite.

C Effect of banning on other ongoing contracts/ tenders

C.1 If an agency is put on Banning, such an agency should not be considered in ongoing tender/ future tenders.

C.2 However, suppose such an agency is already executing other order(s)/ contract(s) where no corrupt/ fraudulent/ collusive/ coercive practice is found. In that case, the agency should be allowed to continue till its completion without any further increase in scope except those incidentals to the original coverage mentioned in the contract.

C.3 If an agency is put on the Banning List during tendering and no irregularity is found in the case under process:

C.3.1 After the issue of the enquiry/ bid/ tender but before the opening of the Technical bid, the bid submitted by the agency shall be ignored.

C.3.2 After opening the Technical bid but before opening the Price bid, the Price bid of the agency shall not be opened, and BG/ EMD submitted by the agency shall be returned to the agency.

C.3.3 After the opening price, BG/ EMD made by the agency shall be returned; the agency's offer shall be ignored & will not be further evaluated. Suppose the agency is put on the banning list for fraud/misappropriation of facts committed in the same tender/ other where the errant agency emerges as the lowest(L1). In that case, such tender shall also be cancelled and re-invited.

D. Procedure for Suspension of Bidder

D.1 Initiation of Suspension

Action for suspension of business dealing with any agency/ (ies) shall be initiated by the Corporate C&P Department when

(i) Non-performance of Vendor/ Supplier/ Contractor/ Consultant leading to termination of Contract/ Order.

D.2 Suspension Procedure

D.2.1 The suspension period can be extended with the approval of the Competent Authority by one month at a time with a ceiling of six months pending a conclusive decision to put the agency on the banning list.

D.2.2 No new business dealings may be held with the agency during suspension.

D.2.3 The suspension period shall be accounted for in the final order passed for banning business with the agency.

D.2.4 The decision to suspend business dealings should also be communicated to the agency.

D.2.5 If a prima facie case is made out that the agency is guilty on the grounds which can result in the banning of business dealings, a proposal for issuance of a suspension order and show Cause notice shall be put up to the Competent Authority. The suspension order and show cause notice must include that (i) the agency is on the suspension list and (ii) why action should not be taken to ban the agency for future business from GASONET.

The competent authority to approve the suspension will be the same as that for approval for banning.

D.3 Effect of Suspension of Business

The effect of suspension on other ongoing/ future tenders will be as follows:

- D.3.1 No enquiry/ bid/ tender shall be entertained from an agency as long as the agency's name appears in the Suspension List.
- D.3.2 If an agency is put on the Suspension List during tendering:
 - D.3.2.1 After the issue of the enquiry/ bid/ tender but before the opening of the Technical bid, the bid submitted by the agency shall be ignored.
 - D.3.2.2 After opening the Technical bid but before opening the Price bid, the Price bid of the agency shall not be opened, and BG/ EMD submitted by the agency shall be returned to the agency.
 - D.3.2.3 After the opening price, BG/ EMD made by the agency shall be returned; the agency's offer shall be ignored & will not be further evaluated. Suppose the agency is put on the Suspension list for fraud/misappropriation of facts conducted in the same tender/ other tender where the errant agency emerges as the lowest (L1). In that case, such tender shall also be cancelled and re-invited.
- D.3.3 The existing contract(s)/ order(s) under execution shall continue.
- D.3.4 Tenders invited for procurement of goods works. Services shall have a provision that the bidder shall submit an undertaking to the effect that (i) neither the bidder nor their allied agency/ (ies) are on the banning list of GASONET or the Ministry of Petroleum and Natural Gas and any Government department/ Public Sector does not ban (ii) bidder.

E. Appeal against the Decision of the Competent Authority

- E.1 The agency may file an appeal against the order of the Competent Authority to put the agency on the banning list. The appeal shall be filed to the Appellate Authority. Such an appeal shall be preferred within one month of receiving the banning order.
- E.2 The Appellate Authority would consider the appeal and pass an appropriate order, which shall be communicated to the party and the Competent Authority.
- E.3 The appeal process may be completed within 45 days of filing the appeal with the Appellate Authority.

F. Wherever there is a contradiction concerning the terms of GCC and 'Procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practice', the provisions of 'Procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practice' shall prevail.

PROCEDURE FOR EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/ CONTRACTORS/ CONSULTANTS

1.0 OBJECTIVE

Evaluation of Performance aims to recognize and develop reliable Vendors/ Suppliers/Contractors/ Consultants to consistently meet or exceed expectations and requirements.

The purpose of this procedure is to put in place a system to monitor the performance of Vendors/ Suppliers/Contractors/ Consultants associated with GASONET in Projects and in O&M to ensure timely completion of various projects, timely receipt of supplies, including completion of works & services for operation and maintenance of operating plants and quality standards in all respects.

2.0 METHODOLOGY

i) Preparation of Performance Rating Data Sheet

Performance rating data Sheet for every Vendor/ Supplier/Contractor/ Consultant for all orders/Contracts with a value of Rs.7 Lakhs and above is recommended to be drawn up. These data sheets are to be separately prepared for orders/ contracts related to Projects and O&M. Format, Parameters, Process, and Responsibility for preparation of Performance Rating Data Sheet are separately mentioned.

ii) Measurement of Performance

Based on the parameters defined in the Data Sheet, the Performance of the concerned Vendor/ Supplier/Contractor/ Consultant would be computed and graded accordingly. The measurement of the performance of the Party would be its ability to achieve the minimum scoring of 60% points in the given parameters.

iii) Initiation of Measures:

Depending upon the Grading of Performance, corrective measures would be initiated by taking up the matter with the concerned Vendor/ Supplier/Contractor/ Consultant. The response of the Vendor/ Supplier/Contractor/ Consultant would be considered before deciding on a further course of action.

iv) Implementation of Corrective Measures:

Based on the response of the Vendor/ Supplier/Contractor/ Consultant, the concerned engineer—in—charge for the Projects and/or OIC in case of O&M would recommend the continuation or discontinuation of such party from the business of GASONET.

v) Orders/contracts placed on a Proprietary/OEM basis for O&M will be evaluated, and if required, corrective action will be taken for improvement in future.

PROCESS OF EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/ CONTRACTORS/ CONSULTANTS

3.1 FOR PROJECTS

- i) Evaluation of the performance of Vendors/ Suppliers/Contractors/ Consultants in case of PROJECTS shall be done immediately with the commissioning of any Project.

- ii) On commissioning of any Project, the EIC (Engineer-in-charge)/ Project-in-charge shall prepare a Performance Rating Data Sheet (Format at Annexure— A) for all Orders and Contracts.
- iii) Depending upon the Performance Rating, the following action needs to be initiated by the Engineer-in-charge/Project-in-charge:

Sl.NO.	Performance Rating	Action
1	POOR	Seek an explanation for Poor performance
2	FAIR	Seek an explanation for Fair performance
3	GOOD	Letter to the concerned for improving performance in future
4	VERY GOOD	No further action

- iv) Reply from the concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of a satisfactory answer, the Performance Rating Data Sheet is to be closed with a letter to the concerned for improving performance in future.
- v) When no reply is received or the reasons indicated are unsatisfactory, the following actions need to be taken:

(A) Where Performance rating is “POOR”:

Recommend such defaulting Vendor/ Supplier/Contractor/ Consultant for putting on Holiday for a period from one to three years as given below:

- Poor Performance due to reasons other than Quality: **One Year**
- Poor Performance on Account of Quality (if any mark obtained against the Quality parameter is less than 30): **Two Years**
- Poor Performance leading to termination of contract or Offloading of contract due to poor performance solely attributable to Vendor/ Supplier/Contractor/ Consultant or Repeated Offence: **Three Years**

Non-performance of a Vendor/Supplier/Contractor/Consultant leading to termination of Contract/ Order, such Vendor/ Supplier/ Contractor/Consultant are also to be considered for Suspension.

In all such cases, the concerned site will put up a recommendation for issuance of SCN and put the party on the suspension list as per the process defined for suspension in “Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices.”

(B) Where Performance rating is “FAIR”:

Recommend issuing warnings to such defaulting Vendors/Suppliers/Contractors/Consultants to improve their performance.

3.2 FOR CONSULTANCY JOBS

Monitoring and Evaluating consultancy jobs will be carried out as described in para 3.1 for Projects.

3.3 FOR OPERATION & MAINTENANCE

- i) The performance of Vendors/ Suppliers/Contractors/ Consultants in Operation and Maintenance shall be evaluated immediately after execution of the order/ contract.
- ii) After execution of orders, a Performance Rating Data Sheet (Format at Annexure-2) shall be prepared for Orders by Site C&P and Contracts/Services by the respective Engineer-In-Charge.
- iii) Depending upon the Performance Rating, the following actions need to be initiated by Site C&P:

Sl. No.	Performance Rating	Action
1.	POOR	Seek an explanation for Poor performance.
2.	FAIR	Seek an explanation for Fair performance.
3.	GOOD	Letter to the concerned for improving performance in future.
4.	VERY GOOD	No further action

- iv) Reply from the concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of a satisfactory response, the Performance Rating Data Sheet is to be closed with a letter to the concerned for improving performance in future.
- (i) When no reply is received or the reasons indicated are unsatisfactory, the following actions need to be taken:

A) Where the performance rating is "POOR."

Recommend such defaulting Vendor/Supplier/Contractor/ Consultant for putting off on Holiday for a period from one to three years as given below:

- (i) Poor Performance due to reasons other than Quality: **One Year**
- (ii) Poor Performance, on account of Quality (if any mark obtained against the Quality parameter is less than 30): **Two Years**
- (iii) Poor Performance leading to termination of contract or offloading of contract due to poor performance solely attributable to Vendor/Supplier/Contractor/Consultant or Repeated Offence: **Three Years**

Non-performance of a Vendor/Supplier/Contractor/Consultant leading to termination of Contract/ Order such Vendor/ Supplier/ Contractor/Consultant are also to be considered for Suspension.

In all such cases, the concerned site will recommend issuing SCN and putting the party on the suspension list as per the process defined for suspension in "Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices."

B) Where the Performance rating is "FAIR."

Recommend issuing warnings to such defaulting Vendors/Contractors/Consultants to improve their performance.

4.0 **EXCLUSIONS**

The following would be excluded from the scope of evaluation of the performance of Vendors/ Suppliers/Contractors/ Consultants:

- i) Orders/ Contracts below the value of Rs.7 Lakhs.

- ii) One-time Vendor/ Supplier/Contractor/ Consultant.
- iii) Orders for Misc./Administrative items/Non-stock Non-evaluated items.

However, the concerned Engineer—Charge /OICs will continue to monitor such cases to minimize the impact on Projects/O&M plants due to the non-performance of Vendors/Suppliers/Contractors/ Consultants in all such matters.

5.0 **REVIEW AND RESTORATION OF PARTIES PUT ON HOLIDAY**

- 5.1 An order for a Holiday passed for a certain specified period shall deemed to have been automatically revoked on the expiry of that specified period, and it will not be necessary to issue a specific formal order of revocation.

Further, suppose the Vendor/ Supplier/Contractor/ Consultant is on holiday due to quality. In that case, and a new order is placed on the bidder after the restoration of the Vendor/ Supplier/Contractor/ Consultant, such charge will be monitored appropriately during the execution stage by the concerned site.

6.0 **EFFECT OF HOLIDAY**

- 6.1 If a Vendor/ Supplier/ Contractor/ Consultant is put on Holiday, such Vendor/ Supplier/ Contractor/ Consultant should not be considered in ongoing tenders/future tenders.

- 6.2 However, if such Vendor/ Supplier/Contractor/ Consultant is already executing any other order/ contract and their performance is satisfactory in terms of the relevant agreement, it should be allowed to continue till its completion without any further increase in scope except those incidentals to original content mentioned in the contract. In such a case, CPBG will not be forfeited, and payment will be made per the provisions of the concerned agreement. However, this would be without prejudice to other terms and conditions of the contract.

- 6.3 Effect on other ongoing tendering:

- 6.3.1 After the issue of the enquiry /bid/ tender but before the opening of the Technical bid, the bid submitted by the party shall be ignored.

- 6.3.2 After opening the Technical bid but before opening the Price bid, the Price bid of the party shall not be opened, and BG/ EMD submitted by the party shall be returned to the party.

- 6.3.3 After the opening price, BG/EMD made by the party shall be returned; the party's offer shall be ignored & will not be further evaluated. If an errant party emerges as the lowest (L1), such tender shall be cancelled and—invited.

- 7.0 While putting the Vendor/ Supplier/ Contractor/ Consultant on holiday as per the procedure, the holding company, subsidiary, joint venture, sister concerns, or group division of the errant Vendor/ Supplier/ Contractor/ Consultant shall not be considered for putting on the holiday list.

Any bidder put on a holiday will not be allowed to bid through the consortium route in a new tender during the holiday period.

- 8.0 Suppose an unsuccessful bidder makes any vexatious, frivolous or malicious complaint against the tender process to delay or defeat any procurement or cause loss to GASONET or any other bidder. In

that case, such bidder will be put on holiday for six months if the complaint is vexatious, frivolous or malicious after following the due procedure.

9.0 **APPEAL AGAINST THE DECISION OF THE COMPETENT AUTHORITY**

- (a) The party may file an appeal against the order of the Competent Authority for putting the party on the Holiday list. The request shall be filed to Appellate Authority. Such an appeal shall be preferred within one month of receiving the Holiday order.
- (b) The Appellate Authority would consider the appeal and pass an appropriate order to be communicated to the party and the Competent Authority.
- (c) The appeal process may be completed within 45 days of filing the appeal with the Appellate Authority.
- (d) “Appellate Authority” shall mean Chairman, GASONET, for works approved by Managing Director and Director Commercial, jointly or severally, GASONET.

10.0 **ERRANT BIDDER**

In case after the price bid opening, the lowest evaluated bidder (L1) is not awarded the job for any mistake committed by him in bidding or withdrawal of bid or modification of bid or varying any term in regard thereof leading to—tendering, GASONET shall forfeit EMD paid by the bidder and such bidders shall be debarred from participation in re-tendering of the same job(s)/item(s).

Further, such a bidder will be put on holiday for six months after following the due procedure.

- 11.0 Suppose the GST department brings to the notice of GASONET that a Party has not paid the credit of the Government the GST collected from GASONET. In that case, the party will be put on holiday for six months after following the due procedure.

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**PERFORMANCE RATING DATASHEET
(FOR PROJECTS/ CONSULTANCY JOBS)**

- i) Project/Work Centre :
- ii) Order/ Contract No. & date :
- iii) Brief Description of Items Works/Assignment :
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/ Contractor/ Consultant :
- vi) Contracted delivery/ Completion Schedule :
- vii) Actual delivery/ Completion date :

Performance Parameter	Delivery/ Completion Performance	Quality Performance	Reliability Performance#	Total
Maximum Marks	40	40	20	100
Marks Allocated				

Note:

Remarks (if any)

PERFORMANCE RATING (**)

Note:

(#) Vendor/Supplier/Contractor/Consultant who seeks repeated financial assistance or deviation beyond contract payment term or seeking direct payment to the sub-vendor/subcontractor due to financial constraints, then ‘0’ marks should be allotted against Reliability

(*) Allocation of marks should be as per the enclosed instructions

(**) Performance rating shall be classified as follows:

Sl.No.	Range (Marks)	Rating
1	60 & below	POOR
2	61-75	FAIR
3	76-90	GOOD
4	More than 90	VERY GOOD

Signature of Authorized Signatory:

Name:

Designation:

Instructions for allocation of marks

1. Marks are to be allocated as follows:

1.1. DELIVERY / COMPLETION PERFORMANCE 40 Marks

<u>Delivery Period/ Completion Schedule</u>	<u>Delay in Weeks</u>	<u>Marks</u>
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a) Up to 3 months	Before CDD	40
	Delay up to 4 weeks	35
	“ 8 weeks	30
	“ 10 weeks	25
	“ 12 weeks	20
	“ 16 weeks	15
	More than 16 weeks	0

b) Above three months	Before CDD	40
	Delay up to 4 weeks	35
	“ 8 weeks	30
	“ 10 weeks	25
	“ 16 weeks	20
	“ 20 weeks	15
	“ 24 weeks	10
	More than 24 weeks	0

1.2. QUALITY PERFORMANCE 40 Marks

For Normal Cases: No Defects/No Deviation/ No failure: 40 marks

i. Rejection /Defects	Marks to be allocated on A prorate basis for acceptable Quantity as compared to total Quantity for normal cases	10 Marks
ii. When quality failure endangers system integration and safety of the stem.	Failure of a severe nature — Moderate nature - low severe nature	0 Marks 5 Marks 10-25 Marks
iii. Number of deviations	1. No deviation 2. No. of deviations < 2 3. No. of deviations > 2	5 Marks 2 Marks 0 Marks.

1.3. RELIABILITY PERFORMANCE
20 Marks

A.	FOR WORKS/CONTRACTS	
i)	Submission of order acceptance, agreement, PBG, Drawings and other documents within time	4 marks
ii)	Mobilization of resources as per Contract and in time	4 marks
iii)	Liquidation of Checklist points	4 marks
iv)	Compliance with statutory and HS&E requirements Or Reliability of Estimates/Design/Drawing, etc. in case of Consultancy jobs	4 marks
v)	Timely submission of estimates and other documents for Extra, Substituted & AHR items	4 marks
B.	FOR SUPPLIES	
i)	Submission of order acceptance, PBG, Drawings and other documents within time	5 marks
ii)	Attending complaints and requests for after-sales service/ warranty repairs and/ or query/ advice (up to the evaluation period).	5 marks
iii)	Response to various correspondence and conformance to standards like ISO	5 marks
iv)	Submission of all required documents, including Test Certificates at the time of supply	5 marks

BIDDING DATA SHEET (BDS)

ITB TO BE READ IN CONJUNCTION WITH THE FOLLOWING

A. GENERAL				
ITB clause	Description			
1.2	The Invitation for Bids/ Tender no is: TENDER NO: GSRJL/C&P/CIVIL/CGS/2024-25/01			
1.1	The Employer/Owner is GASONET SERVICES (RJ) LIMITED			
2.1	The name of the Item to be procured is COMPOSITE WORK FOR CONSTRUCTION OF CGS CUM MOTHER STATION AT CHURU			
3	BIDS FROM CONSORTIUM/ JOINT VENTURE			
	<table border="1"> <tr> <td>APPLICABLE</td> <td>NO</td> </tr> <tr> <td>NOT APPLICABLE</td> <td>YES</td> </tr> </table>	APPLICABLE	NO	NOT APPLICABLE
APPLICABLE	NO			
NOT APPLICABLE	YES			
B. BIDDING DOCUMENT				
ITB clause	Description			
8.1	For clarification purposes only, the communication address is: Sr. Executive (C&P) GASONET SERVICES (RJ) LIMITED Corporate Office: 807, World Trade Tower, Sector-16, Noida, Uttar Pradesh. Pin Code-201301 Contact No.: Mail Id: vineeta.pandey@gasonet.in			
C. PREPARATION OF BIDS				
ITB clause	Description			
11.1.1 (u)	The Bidder shall submit, with its Techno-commercial/ Unpriced bid, the following additional documents (SCC Refers):			
12	Additional Provision for Schedule of Rate/ Bid Price are as follows:			
14	The currency of the Bid shall be INR.			
15	The bid validity period shall be 90 Days from the Final ‘Bid Due Date‘.			
D. SUBMISSION AND OPENING OF BIDS				
ITB clause	Description			
18	In addition to the original of the Bid, the number of copies required is one. Not applicable in the case of e-tendering.			
22.3	For bid submission purposes only, the Owner’s address is: Attention: GASONET SERVICES (RJ) LIMITED Corporate Office: 807, World Trade Tower, Sector-16, Noida, Uttar Pradesh. Pin Code-201301 Contact No.: Mail Id: vineeta.pandey@gasonet.in			
EVALUATION AND COMPARISON OF BIDS				
ITB clause	Description			
32	The evaluation Methodology is mentioned in the Section II of the Bid Document.			

33	Compensation for Extended Stay:	
	APPLICABLE	NO
	NOT APPLICABLE	YES
F. AWARD OF CONTRACT		
ITB clause	Description	
37	State of which stamp paper is required for Contract Agreement: State: Relevant State	
38	Contract Performance Security/ Security Deposit	
	APPLICABLE	YES
	NOT APPLICABLE	NO
Applicable: Refer to Special Conditions of Contracts		
40	Public Procurement Policy for MSEs:	
	APPLICABLE	YES
	NOT APPLICABLE	NO
Tendered items are non-splittable and non-divisible		
41	Provision of AHR Item:	
	APPLICABLE	YES
	NOT APPLICABLE	NO

SECTION – III

GENERAL CONDITIONS OF CONTRACT [GCC] – [GOODS]

(ATTACHED AS A SEPARATE FILE)

The General Conditions of Contract contain standard conditions of all contracts awarded by GASONET. Regular vendors/ bidders of GASONET are well acquainted with the GCC. GCC, being voluminous in size, is not attached to this Tender Document. However, a copy of the General Conditions of Contract [GCC] has been made available in the office for ready reference of all the prospective vendors/ bidders. Vendors/ Bidders are requested to refer to the GCC before preparing/ submitting their Bid/ Offer for the subject work.

The above-referred GCC shall be part and parcel of the contract for the subject work and shall be accepted, signed and stamped by the successful bidder at the time of the work award, and the Bidder agrees/receives for the same.

SECTION – IV

**SCOPE OF SUPPLY
AND
SPECIAL CONDITIONS OF
CONTRACT [SCC]**

1.0 GENERAL

- 1.1 Special Conditions of Contract shall be read in Conjunction with the General Conations of Contract, specification of work, Drawings and any other documents forming part of this contract wherever so required.
- 1.2 Notwithstanding the sub-division of the documents into these separate sections and volumes, even part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with and into contract so far as it may be practicable to do so.
- 1.3 Where any portion of the General Conditions of Contract is repugnant to or at variance with any provision of the Special Conditions of Contract, unless a different intention appears, the provisions of the Special Conditions of Contract shall be deemed to over- ride the provisions of the General Conditions of Contract and shall to the extent of such repugnancy, or variations, prevail.
- 1.4 Wherever it is mentioned in the specifications that the CONTRACTOR shall perform certain work or provide certain facilities, it is understood that the CONTRACTOR shall do so at this cost and the value of contract shall be deemed to have included cost of such performance and provision, so mentioned.
- 1.5 The material, design and workmanship shall satisfy the relevant INDIAN STANDARDS, the JOB SPECIFICATION contained herein and CODES referred to. Where the job specification stipulate requirements in addition to those contained in the standard codes and specifications, these additional requirements shall also be satisfied.
- 1.6 In case of an irreconcilable conflict between Indian or other applicable standards General Conditions of Contract, special Conditions of Contract, Specifications, Drawings or Schedule of Rates, the following shall prevail to the extent of such irreconcilable conflict in order of precedence:
 - a. Contract Agreement
 - b. Detailed Letter of Acceptance along with Statement of Agreed Variations.
 - c. Fax / Letter of Intent / Fax of Acceptance.
 - d. Schedule of Rates as enclosures to Letter of Acceptance.
 - e. Job / Particular Specifications.
 - f. Drawings
 - g. Technical / Material Specifications.
 - h. Special Conditions of Contract.
 - i. Instruction to Bidders
 - j. General Conditions of Contract.
 - k. Indian Standards
 - l. Other applicable Standards
- 1.7 It will be the CONTRACTOR's responsibility to bring to the notice of Engineer-in-charge any irreconcilable conflict in the contract documents before starting the work(s) or making the supply with reference which the conflict exists.

1.8 In the absence of any specification covering any material, design of work(s) the same shall be performed/ supplied/ executed in accordance standards engineering practice as per the instructions/ directions of the Engineer-in-charge which will be binding on the CONTRACTOR.

2.0 SCOPE OF WORK

2.1 The brief scope of work includes but not limited to:

- Site grading & plot development including cutting down of trees, buses etc.
- Earthwork excavation in soil, Backfilling after execution of work, Transporting & Disposing the surplus earth & debris, earth work filling by excavation
- Supply of bulk materials (other than free issue, if any),
- Construction of foundations for CNG compressors, Odorizer, CNG Storage cascades, Gensets, tube trench, dispenser islands, HCV platforms, Forecourt, chain-link fencings,
- Engineering, Design, supply of material & construction of control room building and electric room with cascade on top of the building,
- Engineering, Design, supply of material and construction of dispenser canopy, hoarding, monolith tower, high mast, etc.
- Supply & installation of speed breaker and windsock
- Engineering, Design, supply of material, construction, testing and commissioning of Steel pipeline connectivity with the CGS skid of the gas supplier
- Engineering, Design, supply of material, construction, testing and commissioning Above ground (A/G) piping and hook up of compressors
- Odorizer connectivity
- Getting electrical connections and construction of electrical system
- Supply & installation of electrical panel
- Installation of light poles, earthing pits, development of earthing network,
- Installation of fire extinguishers as per PESO & PNGRB requirements,
- Development of Rainwater harvesting system, rainwater drain etc.
- Construction of approach and other roads
- SS tubing work for CNG Equipment connectivity and air line connectivity for instrument air
- Installation of HCV post and associated works
- Project Management
- Construction Management
- HSE & Quality Management
- Architectural and Structural design development wherever required, if not available and obtaining approval from PMC/Company

- All other work which is required for CGS cum Mother Station construction, installation and commissioning but not mentioned above.
- 2.2 Typical drawings for few of the installations along with the PESO approved layout drawing are attached with this tender document. However, detailed drawing of each of the installations will be engineered and designed by the Bidder and shall take the approval of PMC/COMPANY before start of that particular job.
 - 2.3 Few installations like control room building, canopy, electrical installations, mechanical system, tube trench etc shall be designed by the bidder in consultation of PMC/COMPANY and shall take prior approval from PMC/COMPANY before carrying out the specific work.
 - 2.4 Most of the specification is already provided with the SOR items. However, in case of any confusion/error, PNGRB regulation and specific codes/standards applicable in general shall govern the specification. If the issue still persists, decision of Engineer-in-charge /GA-Head /Project Head /RCM shall be final and binding to the bidder.
 - 2.5 Post completion, Bidder shall develop the “As Built” drawings/documents and submit to PMC/COMPANY for approval. Final payment to the bidder and contract closure shall be carried out on submission of As Built drawings/documents and its approval.
 - 2.6 CONTRACTOR shall provide and maintain temporary office at site by erecting a porta-cabin equipped with all amenities e.g. toilet, water, lighting, chairs and tables, air conditioning etc.
 - 2.7 CONTRACTOR will install and maintain CCTV camera at all four corners of the plot with internet connectivity for monitoring of work going on at the site.

3.0 SUPPLY OF WATER, POWER & OTHER UTILITIES

- 3.1 The Contractor shall be responsible at his own cost for arranging and providing all the required Water, Power, land required for temporary site office, fabrication yard and other utilities, in the quantities and at the times required for performance of work under the contract. The contract price shall be deemed to include all costs towards the same. The Employer/Consultant shall not supply water, power and other utilities.
- 3.2 Contractor shall, if required by him, for the entire duration of the execution of the work make available near the site, land for construction of Contractor’s office, Warehouse, Workshops and for any purpose in connection with providing infrastructure required for the execution of the Contract. The Contractor shall at his own cost construct all temporary buildings and provide suitable water supply and sanitary arrangement as required. On completion of the work undertaken by the Contractor, he shall remove all temporary works erected by him and have the site cleared as directed by Engineer-in- Charge. If the Contractor shall fail to comply with these requirements, the Engineer-in- Charge may at the expense of the Contractor remove such surplus and rubbish materials and dispose of the same as he deems fit and get the site cleared as aforesaid, and the Contractor shall forthwith pay the amount of all expenses so incurred and shall have no claims in respect of any such surplus material disposed of as aforesaid.
- 3.3 Cutting of trees shall not be permitted except in the case that tree is falling on the line of ROU/ROW. In such circumstances, details of such tree being cut shall be prepared and forest/municipal authorities be informed and necessary approval be obtained by contractor. However, after backfilling of trench & restoration, contractor should plant equal number of saplings in that area. Cutting of trees for any purposes (fuel etc.) by workers is strictly prohibited.

- 3.4 CONTRACTOR shall provide and maintain temporary office at site by erecting a porta-cabin equipped with all amenities e.g. toilet, water, lighting, chairs and tables, air conditioning etc.
- 3.5 CONTRACTOR will install and maintain CCTV camera at all four corners of the plot with internet connectivity for monitoring of work going on at the site.

4.0 DRAWINGS AND DOCUMENTS

- 4.1 The drawings accompanying the bid document (if any) are of indicative nature and issued for bidding purpose only. Purpose of these drawing is to enable the bidder to make an offer in line with the requirements of the Employer/Consultant. However no extra claim whatsoever, shall be entertained for variation in the "Approved for erection" and "Bid document drawings" regarding any changes/units. Erection and installations shall be as per drawings/specifications issued /approved by the Engineer-in-Charge during the course of execution of work. Detailed erection drawings (wherever required) on the basis of which actual execution of work is to proceed will be prepared by the contractor.
- 4.2 The drawings and documents to be submitted by the Contractor to Employer/Consultant after award of the work as per the requirements enlisted in the bidding document shall be for Employer/Consultant's review, information and record. The Contractor shall ensure that drawings and documents submitted to Employer/Consultant are accompanied by relevant calculations, data as required and essential for review of the document/ drawings. GASONET shall review the drawings/ documents within two weeks from the date of submission provided the same are accompanied by relevant calculations, data as required and essential for review.
- 4.3 All documents and drawings including those of Contractors sub-vendor's manufacturer's etc. shall be submitted to Employer/Consultant after having been fully vetted in detail, approved and co-opted by the Contractor & shall bear Contractor seal/ certifications to this effect. All documents/drawings & submissions made to Employer/Consultant without compliance to this requirement will not be acceptable and the delay & liability owing to this shall be to the Contractor's account.
- 4.4 The review of documents and drawings by Employer/Consultant shall not absolve Contractor from his responsibility to meet the requirements of specifications, drawings etc. and liabilities for mistakes and deviations. Upon receiving the comments on the drawing/documents reviewed by Employer/Consultant, Contractor shall incorporate the comments as required and ensure their compliance.
- 4.5 Copies of all detailed working drawing relating to the works shall be kept at the contractors' office at the site and shall be made available to the Engineer-in- charge/ Employer/Consultant at any time during execution of the contract. However no extra claim whatsoever shall be entertained for any variation in the "approved/issued for erection drawings" and "tender drawings" regarding any changes/units unless otherwise agreed.
- 4.6 The Contractor shall rectify any inaccuracies, errors and non-compliance to contractual requirements. Any delay occurring on this shall not construe a reason for delay/ extension.

5.0 TIME SCHEDULE

The schedule for Completion is **EIGHTEEN (18) WEEKS** from the date of issuance of FAX of Acceptance (FOA) / Letter of Intent (LOI) / Intimation Letter.

Note: The above schedule is inclusive of a mobilization period of 15 days

- The completion time shall be reckoned from the date of contract award, which shall be the date of issuing the Fax of Acceptance. The time indicated is for completing all the works in all respects as per specifications, codes, drawings and instructions of the Engineer-in-charge. It should be noted that the period of construction given above includes preparation of drawings (if required), procurement and supply of materials including their inspection & testing, mobilization at the site, construction, laying, fabrication, erection inspection, testing, rectification (if any), pre-commissioning, commissioning and demobilization works etc. complete in all respects to the entire satisfaction of Owner/ Engineer-in-charge (EIC).

6.0 PAYMENT TERMS

- Payment shall be released after applicable tax deductions at source as per rules & acts enforced during the tenancy of the contract.
- For Civil Works, 100% of the item rate shall be paid in RA bills on certification of EIC. CONTRACTOR to raise the RA bills only in case the amount exceeds 25% of the Civil Work value.
- For Other Work, 100% of the item rate shall be paid on completion of the particular item. Payment shall generally be made within 30 days from the date of certification of the bill by EIC. Payment through e-banking will be credited to the Contractor's account. The contractor shall submit the bill with joint measurements supporting documents related to the execution of the work & related to the statutory requirements as per the tender documents. The payment will be made after applicable tax deductions at source per rules & acts.

7.0 VARIATION IN QUANTITIES OF ITEMS DURING EXECUTION

During the execution of the item/work, variation in individual quantities may be up to any limit (plus and minus) as per the site requirement, and the contractor shall be bound to execute them at the rates quoted by him or as approved for exceeding quantities in case of AHR items. The item rates in the Schedule of Rates shall hold good for all variations in executed CONTRACT value, irrespective of any increase/decrease of quantities in the individual items of the Schedule of Rates.

8.0 TAXES, DUTIES AND LEVIES

The Contractor agrees to and does at this moment accept complete and exclusive liability for the payment of any taxes, duties, including excise duty, octroi, etc., now in force and hereafter increased, imposed or modified from time to time regarding works and materials. The prices shall include a sales tax but exclude a service tax on works contract/trade tax/turnover tax as applicable.

The owner shall make from the contractor's bills such tax deductions as required per rules and regulations in force occasionally. As per the provisions of the Income Tax Act, 1961, Permanent Account No. (PAN) is compulsorily required to be mentioned in the Tax Deduction at Source (TDS) certificate issued to the payee. Therefore, the contractor must submit the details of PAN / the copy of the application filed for allotment of PAN (if PAN no. unavailable) to finance immediately upon receipt of the letter of award, failing which the TDS certificate will not be issued.

9.0 MEASUREMENT OF WORK

Measurement of works shall be made in the units mentioned in the Schedule of Rates as per details given in Technical/Standards specifications.

Wherever details are not available or inadequate in the execution drawings, physical measurements will be taken by the contractor in the presence of the representative of the Engineer-in-Charge. In such cases, payment will be made based on actual measurements.

10.0 DEFECT LIABILITY PERIOD

The defect liability period shall be 12 (twelve) months from the contract's completion date.

11.0 CONSTRUCTION EQUIPMENT AND SITE ORGANIZATION:

The Contractor shall, without prejudice to his overall responsibility to execute and complete the work as per specifications and schedule, progressively deploy adequate equipment and tools and tackles and augment the same as decided by the Engineer-in-Charge depending on the difficulties of the work to suit the construction schedule without any additional cost to the owner. The bidder shall submit a list of construction types of equipment he proposes to deploy for the subject work, along with the deployment schedule. The Owner shall supply no Construction Equipment.

Subject to the provisions in the tender document and without prejudice to the Contractor's liabilities and responsibilities to provide adequate qualified and skilled personnel on the work, the contractor shall deploy site organization and augment the same as decided by the Engineer-in-Charge depending on the difficulties of work, without any additional cost to the owner. The bidders shall submit the details of the minimum site organization he proposed.

12.0 MOBILIZATION ADVANCE (M. A.):

No mobilization advance is payable for this work.

13.0 COMPENSATION FOR EXTENDED STAY

No compensation for an extended stay is payable to the contractor.

14.0 ABNORMALLY HIGH-RATED ITEMS (AHR ITEMS) AND EXTRA ITEMS:

In an items rate contract where the quoted rates for the items exceed 50% of the owners/ estimated rates, such items will be considered as Abnormally High Rates Items (AHR), and payment of AHR items beyond the SOR stipulated quantities shall be made at the least of the following rates :

- i. Rates as per SOR, quoted by the contractor.
- ii. The rate of the item shall be derived as follows:

Based on machine, material and labour rates are available from the contract (which includes contractor supervision, profit, overheads and other expenses).

15.0 SCHEDULE OF RATES:

The quantities indicated in the Schedule of Rates are just tentative. The rates quoted by the bidder shall remain firm from any variation.

No escalation of whatsoever nature shall be paid to the contractor for the entire Contract Period.

16.0 SUPERVISION OF WORK:

The contractor or his authorized representative shall be available at the site at all times during the progress of the work. The contractor shall ensure that an adequate number of supervisors are present from his side to supervise the works during the execution period.

17.0 CLEARANCE OF SITE:

As a part of the contract, the contractor shall remove all temporary/disposable materials while executing work at his own cost and initiative and dispose of the same as directed by the Engineer-in-charge.

The works will not be considered complete and taken over by the owner until all the temporary works, labour and staff colonies, etc., constructed, are removed, and the work site cleared to the satisfaction of the Engineer-in-charge. Surplus materials and rubbish are cleared off the site entirely, and the work shall have been measured by the Engineer-in-charge, whose measurement shall be binding and conclusive. Suppose the contractor fails to comply with the requirements of this clause on or before the date fixed for the completion of the work. In that case, the Engineer-in-charge may, at the contractor's expense, remove such surplus materials and rubbish, dispose of the same as he thinks fit and clean off such dirt as aforesaid. The contractor shall immediately pay the amount of all expenses as incurred and shall have no claim for any surplus materials except for any sum realized by the sale thereof.

18.0 LABOR LAWS

It shall be the sole liability of the contractor (including the Contracting firm/company) to obtain and abide by all necessary licenses/permissions from the concerned authorities as provided under the various Labour legislations, including the Labour license obtained as per the provisions of the contract Labour (Regulation & Abolition) Act, 1970.

The contractor shall discharge obligations as provided under various applicable statutory enactments, including but not limited to the followings:

- a. Payment of Wages Act.
- b. Minimum Wages Act.
- c. Employer's Liability Act.
- d. Factory Act.
- e. Apprentices Act.
- f. Workman's Compensation Act.
- g. ESI Act, Industrial Dispute Act.
- h. Environment Protection Act.
- i. Wild life Act.
- j. Maritime Act.
- k. Payment of Bonus Act
- l. Any other Statute, Act, Law as may be applicable.

m. PNGRB Act.

The contractor shall be responsible for required contributions towards P.F., Pension, ESI, or any other statutory payments to be made regarding the contract and the personnel employed for rendering service to Gasonet and shall deposit these amounts on or before the prescribed dates. Every contractor shall submit proof of depositing the employee's and employer's contribution. The contractor shall also be responsible for paying any administrative /inspection charges, wherever applicable, concerning the personnel he employs for Gasonet's work. The contractor shall be solely responsible for paying wages and other dues to the personnel deployed by him, at the latest, by the 7th of the subsequent month. The contractor shall be directly responsible and indemnify the Company against all charges, dues, claims, etc., arising out of the disputes relating to the dues and employment of personnel he deployed.

The contractor shall indemnify the company against all losses or damages, if any, caused to it on account of acts of the personnel deployed by him. The contractor shall ensure regular and adequate supervision and control of the personnel he deployed and give suitable direction for undertaking the contractual obligations. The Contractor shall furnish the challan/receipt for the payment made to the RPF for the preceding months, along with each running bill. If the RPF's challan/receipt, as above, is not furnished, the Owner shall not accept the Contractor's bill. The bills shall be taken on RPF Challan/receipt production for less than one month, covered by the related bill. However, RPF Challan/receipt for the entire contract period must be submitted for the final bill. OWNER shall not be responsible for any default by CONTRACTOR due to lack of information on the part of the CONTRACTOR.

19.0 EPF & ESIC CODE

The successful bidder has to submit the EPF code (EPF registration certificate) before the commencement of work. The successful bidder must submit an ESIC code (ESIC registration certificate) OR worker's compensation Insurance policy for workers not covered under the ESI act. Compliance with EPF & ESIC requirements must be strictly followed, and documentation and each RA bill shall be produced.

In addition to the above, the contractor(s) are required to submit copies of Electronic Challan along with a line Uploaded list of contract workers/members for the proof of remittance of Provident Fund (PF) and Employee State Insurance (ESI) contributions with respective authorities for the contract workers engaged by him in Gasonet while submitting monthly bills.

20.0 CONTRACT PERFORMANCE BANK GUARANTEE

Bidder will provide a Performance Guarantee of 5% of Contract/Order value within 30 days of the issue date. This deducted amount can be released/deduction can be stopped against submission of bank guarantee of equivalent amount. The contract performance bank guarantee shall be valid for 03 (three) months beyond the expiry of the defect liability period. Performance Guarantee shall be exclusive of GST. Bank Guarantee towards Contract Performance Guarantee shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with the Reserve Bank of India as a scheduled foreign bank in case of an Indian bidder and foreign bidder. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having a net worth over Rs 100 crores or its equivalent in foreign currency and a declaration to this effect should be made by such commercial

bank either in the Bank Guarantee itself or separately on its letterhead. This bank guarantee shall be valid for three months beyond the Warranty/ Guarantee Period specified in the Tender Document.

21.0 PRICE REDUCTION SCHEDULE FOR ANY DELAY

The Price Reduction Schedule (PRS) shall be applied for each site, in case of delay in works at the rate of ½% of the total contract value (to be worked out for each Station/site) per week of delay or part thereof subject to a maximum of 5% the total contract value (for each Station/Site). The maximum PRS shall be 5% of the total contract value.

22.0 LIMITATION OF LIABILITY

22.1 The final payment by the Employer/Consultant in pursuance of the Contract terms shall not mean release of the Contractor from all of his liabilities under the Contract. The Contractor shall be liable and committed under this contract to fulfill all his liabilities and responsibilities, till the time of release of contract performance guarantee by the Employer/Consultant.

23.0 CHANGE ORDERS/ EXTRA WORKS/ DEVIATIONS

23.1 A change order will be initiated in case:

- i) The Employer/Consultant directs the Contractor to include any addition to the scope of work not covered under this contract or delete any Section of the scope of the work under the contract.
- ii) Contractor requests to delete any part of the work which will not adversely affect the operational capabilities of the project and if agreed by the Employer/Consultant and for which cost and time benefits shall be passed on to the Employer/Consultant.

23.2 Any changes required by the Employer/Consultant before giving their approval to detailed procedure or any other document relating to material procurement, layout plans etc for complying with the requirements of bidding document shall not be construed to be a change in the scope of work under the contract.

23.3 Any change order as above comprising an alteration which involves a change in the cost of the works (which sort of alteration is hereinafter called a "Variation") shall have impact on the contract value that shall be dealt towards end of contract. All change orders shall be approved by the EIC.

23.4 If the contract provides applicable rates for the valuation of the variation in question the contract price shall be increased or decreased in accordance with those rates. If the parties agree that the contract does not contain applicable rates then the parties shall negotiate a revision of the contract price which shall represent the change in cost of the works caused by the variations. Any change order must be duly approved by the Employer/Consultant in writing.

23.5 If there is a difference of opinion between Contractor and Employer/Consultant whether a particular work constitutes a change order or not, the matter shall be handled in accordance with the procedures set forth in Para 9.7.8 and 9.7.9 here below.

23.6 Within 10 (Ten) working days of receiving the comments from the Employer / Consultant on the documents submitted by the Contractor for approval, the Contractor's response in writing stating which item(s) is/are potential change (s), if applicable, will be submitted to the Employer/Consultant

24.0 GENERAL GUIDELINES DURING AND BEFORE ERECTION

24.1 Contractor shall be responsible for organizing the lifting of the equipment in the proper sequence, that orderly progress of the work is ensured and access routes for erecting the other equipments are kept open.

24.2 Orientation of all foundation, elevations, lengths and disposition of anchor bolts and diameter of holes in the support's saddles shall be checked by contractor, well in advance. Minor rectifications including chipping of foundations as the case may be carried out at no extra cost by the contractor after obtaining prior approval of the Engineer-in-Charge. The Contractor shall also be provided with the necessary structural drawings and piping layouts etc., wherever required for reference. During the structural member need to be dismantled, to facilitate the equipment erection, same shall be done by the contractor after ensuring proper stability of main structure with prior permission of Engineer-in-Charge. All such dismantled members shall be put in position back after the completion of equipment erection to satisfaction of Engineer-in-Charge.

24.3 During the performance of the work the Contractor at his own cost, shall keep structures, materials and equipment adequately braced by guys, struts or otherwise approved means which shall be supplied and installed by the Contractor as required till the installation work is satisfactorily completed. Such guys, shoring, bracing, strutting, planking supports etc. shall not interfere with the work of other agencies and shall not damage or cause distortion to other works executed by him or other agencies.

24.4 Manufacturer's recommendations and detailed specifications for the installation of the various equipment and machines will be passed on to the contractor to the extent available during the performance of work. The requirements stipulated in these clauses shall be fulfilled by the Contractor.

24.5 Various tolerances required as marked on the drawings and as per specifications and instructions of the Engineer-in-Charge, shall be maintained. Verticality shall be maintained. Verticality shall be verified with the Theodolite.

24.6 Execution of Specialized work (beyond the expertise of contractor) shall be executed by specialized agency with due approval of PMS/Owner. In this regard decision of PMC/Owner shall be final and binding to the contractor.

25.0 ERECTION OF EQUIPMENTS

25.1 All the erection shall be carried out by Cranes of suitable capacity. Erection by derrick shall not be permissible. The contractor shall arrange the crane of suitable capacity required for erection and include cost for same in respective items without any liability on the part of Employer/Consultant.

25.2 Bidder shall submit the indicative erection scheme for compressor/equipment and shall undertake the erection only after obtaining approval of erection scheme by Engineer-in-charge.

25.3 Grouting of equipment, anchor bolts, pockets and under base plates shall be carried out as per technical specifications.

26.0 ISSUE OF OWNER SUPPLIED MATERIAL

26.1 The reconciliation of material shall be applicable only for the material issued by employer/Consultant as free issue to the contractor.

27.0 STATUTORY APPROVALS

27.1 Employer shall obtain general in-principle permissions from most of the authorities having jurisdiction over the area as necessary for erection of the pipeline. However, for some of the permissions, if not available, Contractor shall do the follow up with the concerned authorities to get the permissions to execute the job in time. However, all the statutory payment required for such permissions shall be reimbursed by Employer at actual.

27.2 The Contractor shall arrange the inspection of the works by the authorities and necessary co-ordination and liaison work in this respect shall be the responsibility of the contractor. However statutory fees paid, if any, for all inspections and approvals by such authorities shall be reimbursed at actual by the Employer/Consultant to the contractor on production of documentary evidence.

27.3 Any change/ addition required to be made to meet the requirements of the statutory authorities shall be carried out by the contractor free of charge. The inspection and acceptance of the work by statutory authorities shall, however, not absolve the contractor from any of his responsibilities under this contract.

28.0 TESTS AND INSPECTION

28.1 The Contractor shall carry out the various tests as enumerated in the technical specifications of this bid document and the technical documents that will be furnished to him during the performance of the work.

28.2 All the tests either on the field or at outside laboratories concerning the execution of the work and supply of materials by the Contractor shall be carried out by Contractor at his own cost.

28.3 The work is always subject to inspection by the Engineer-in-Charge. The contractor shall carry out all instructions given during inspection and shall ensure that the work is being carried out according to the technical specifications of this bid document, the technical documents and the relevant codes of practice will be furnished to him during the performance of the work.

28.4 The Contractor shall provide for purposes of inspection access ladders, lighting and necessary instruments at his own cost.

28.5 Any work not conforming to execution drawings, specifications or codes shall be rejected forthwith and the Contractor shall carryout the rectifications at his own cost.

28.6 All results of inspection and tests will be recorded in the inspection reports, Performa of which will be approved by the Engineer-in-Charge. These reports shall form part of the completion documents.

28.7 For materials supplied by Employer/Consultant, Contractor shall carryout the tests, if required by the Engineer-in-Charge, and the Employer/Consultant shall reimburse the cost of such tests at actual to the Contractor on production of documentary evidence.

28.8 Statutory fees paid to IBR authorities and for repeat tests and inspection due to failures, repairs etc. such reasons attributable to the Contractor shall be borne by the Contractor.

28.9 Inspection and acceptance of work shall not relieve the Contractor from any of his responsibilities under this Contract.

29.0 FINAL INSPECTION

After completion of all tests as per specification the whole work will be subject to a final inspection to ensure that job has been completed as per requirement. If any defects noticed in the work attributable to Contractor, the Contractor at his own cost shall attend these, as and when the Employer/Consultant brings them to his notice. The Employer/Consultant shall have the right to have these defects rectified at the risk and cost of the contractor if he fails to attend to these defects immediately.

30.0 TEMPORARY WORKS

All Temporary and ancillary works including enabling works connected with the work shall be responsibility of the Contractor and the price quoted by them shall be deemed to have included the cost of such works which shall be removed by the contractor at his cost, immediately after completion of his work.

31.0 DISTINCTION BETWEEN FOUNDATION AND SUPERSTRUCTURE

31.1 To distinguish between work in foundations and superstructures, the following criteria shall apply:

31.1.1 For all Equipment pedestals, pipe racks, other foundation and R.C.C. Structures, work done up to 300 mm level above finished grade level will be taken as work in foundations and work above this level will be treated as work in superstructures and payments would be made accordingly.

31.1.2 For Buildings only, all works up to level corresponding to finished floor level shall be treated as 'Work in foundation' and all works above the finished floor level shall be treated as "Work in superstructure".

31.1.3 Irrespective of what has been stated above, all pavements, R.C.C. Retaining wall, all pipe sleepers and any similar item would be taken as work done in foundations irrespective of locations, nomenclature and levels given anywhere.

31.1.4 Where not specifically pointed out all works in Cellars/ sumps, Tank Pads, Cable trenches, or such similar item would be taken as work in foundation.

32.0 QUALITY ASSURANCE/ QUALITY CONTROL

32.1 Bidder shall include in his offer the Quality Assurance Programme containing the overall quality management and procedures, which is required to be adhered to during the execution of contract. After the award of the contract detailed quality assurance programme shall be prepared by the contractor for the execution of contract for various works, which will be mutually discussed and agreed to.

32.2 The Contractor shall establish document and maintain an effective quality assurance system outlined in recognized codes.

32.3 Quality Assurance System plans/procedures of the Contractor shall be furnished in the form of a QA manual. This document should cover details of the personnel responsible for the Quality

Assurance, plans or procedures to be followed for quality control in respect of Engineering, Procurement, Supply, Installation, Testing and Commissioning.

- 32.4 The quality assurance system should indicate organizational approach for quality control and quality assurance of the erection activities, at all stages of work at site as well as at manufacture's works and dispatch of materials.
- 32.5 The Employer/Consultant or their representative shall reserve the right to inspect/witness, review any or all stages of work at shop/site as deemed necessary for quality assurance.
- 32.6 In case contractor fails to follow the instructions of Engineer-in-charge with respect to above clauses, next payment due to him shall not be released unless until he complies with the instructions to the full satisfaction of Engineer-in-charge.

33.0 SITE VISIT

Owner / Consultant shall organise the site visit for the bidders, in case of requirement. All such cost incurred thereby for the bidders / their representatives for travel and accommodation during the visit shall be borne by respective bidders. The bidder shall examine the site of works and its surrounding and obtain for himself on his own responsibility all information that may be necessary for preparing of the bid and entering into the contract. The cost of visiting the site shall be at bidder's own expenses. No extra claim on account of non-familiarity of site conditions / inadequate information in the bid document shall be entertained during execution of works and such claims are not admissible. The bidder and any of his personnel or agents will be granted permission by Owner / Consultant to enter upon his premises and lands for the purpose of such inspection, but only upon the explicit condition that the bidder, his personnel or agents will release and indemnify the Owner / Consultant and his personnel and agents from and against all liability in respect thereof and will be responsible for personnel injury (whether fatal or otherwise), loss of or damage and expenses incurred as a result hereof.

The bidder shall visit the site and surroundings to make himself aware/familiar of the nearby resources before bidding.

34.0 Overall Project Schedule

The Contractor shall submit within 1 week of LOA, a sufficiently detailed overall intended 'Project Schedule' in the activity network form, clearly indicating the major milestones, interrelationship/ interdependence between various activities together with analysis of critical path and floats. The intended 'Project Schedule' will be reviewed and approved by Engineer- in-Charge and the comments if any shall be incorporated in the network before issuing the same for implementation. The network thus finalized shall be referred as the 'Project Schedule' and form part of the Contract and the same shall not be revised without the prior permission from Engineer-in- Charge during the entire period of Contract.

The schedule will be updated on monthly basis and submitted in linked bar chart form in A4 size in soft and hard copy. The updating will be compared with the original schedule. While updating, the following will be considered:

- Actual date of start and completion for the activities.

- Contractual completion dates for vendors, any change of duration due to offloading of vendors to be reflected.
- Duration of activities not yet started will remain the same as per the original schedule.
- Anticipated dates of activities in progress.
- Addition/deletion of any activity if required or any change on job logic.
- Any change in drawing/material availability or change in activity duration.
- Any change in resource planning.
- Change in philosophy/strategy in execution of balance works, keeping in mind the actual status of the project.

35.0 CATCH UP PLAN

In case of delay in achieving milestones, the Contractor will generate and submit catch-up schedule for completion of all balance activities without change in contractual completion date with detailed resource reinforcement as and when asked by Owner/PMC.

The catch-up schedules will be submitted to Owner/PMC for review. Accordingly the “S” curves for catch-up schedules will be made and shown along with the original schedules and actual “S” curves. During updating of overall project schedule, the catch-up schedules will be shown in bar charts along with the original schedule.

36.0 PROGRESS REPORTING & NEXT DAY PLAN

Contractor shall prepare daily progress report (DPR) in the desired format and submit it to Engineering-In Charge along with schedule of next day plan to Engineer-In-Charge.

SECTION – V

OTHER FORMS & FORMATS

IT IS MANDATORY TO FILL IN ALL THIS FORMS AND UPLOAD THE SCANNED COPY OF THE SAME ON THE GASONET Website AND ALSO SUBMIT ALONG WITH THE HARD COPY OF THE TENDER.

LIST OF FORMS & FORMAT

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F-1

BIDDER'S GENERAL INFORMATION

To,
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GASNET/C&P-CIVIL/BOUNDARY WALL/BD202401P004

1	Bidder Name (With Contact Person Name & Details)	
2	Status of Firm	Proprietorship Firm/ Partnership Firm/ Limited/ Others If Others Specify: _____ [Enclose certificate of Registration]
3	Name of Proprietor/ Partners/ Directors of the firm/ company	
4	Number of Years in Operation	
5	Address of Registered Office: * In the case of a Partnership firm, enclose a letter mentioning the current address of the firm and the full names and current addresses of all the firm's partners.	_____ City: District: State: Pin/ ZIP:
6	Operational Address [if different from above]	_____ City: District: State: PIN/ ZIP
7	Telephone Number [Mobile & Landline]	_____ (Country Code) (Area Code) (Telephone No.)
8	E-mail address	
9	Website	
10	Fax Number:	_____ (Country Code) (Area Code) (Telephone No.)
11	ISO Certification, if any	{If yes, please furnish details }
12	Bid Currency	
13	Banker's Name	
14	Branch	
15	Bank account number	
16	PAN No.	[Enclose a copy of PAN Card]
17	GST Registration No.	[Enclose copy of GST Registration Certificate]
18	EPF Registration No.	[Enclose copy of EPF Registration Certificate]
19	ESI code No.	[Enclose copy of relevant document]

20	We (Bidder) are covered under the definition of section 2 (n) of the MSMED Act.	Yes/ No <i>(If the response to the above is 'Yes', Bidder is to provide Purchaser with a copy of the Entrepreneur's Memorandum (EM) filled with the authority specified by the respective State Government)</i>
21	Whether Micro/ Small/ Medium Enterprise	(Bidder to submit documents as specified by ITB)
22	Type of Entity	Corporate/ Non-Corporate (As per GST Act). (In the case of a Non-Corporate Entity, the bidder will submit documentary evidence for the same).

NOTE:

- 1) ANY DOCUMENTARY EVIDENCE IN SUPPORT OF ABOVE TO BE AUTHENTICATED/ ATTESTED BY NOTARY PUBLIC**
- 2) DOCUMENTARY PROOF AGAINST MSME CERTIFICATION MUST BE DULY CERTIFIED BY CHARTERED ACCOUNTANT AND NOTARY PUBLIC WITH LEGIBLE STAMP**

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:



F-2
BID FORM

To,
To,
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807, World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir,

After examining/reviewing the Bidding Documents for the tender of
“_____ including "Specifications & Scope of Work",
"General Purchase Condition [GPC]", "Special Conditions of Contract [SCC]" and "Schedule of
Rates [SOR]", etc. the receipt of which is as a result of this duly acknowledged, we, the undersigned,
pleased to offer to execute the whole part of the job and in conformity with the said Bid Documents,
including Addenda / Corrigenda Nos. _____.

We confirm that this Bid is valid for a period of "**three [03] months**" from the date of opening of the
"Techno-Commercial / Un-priced Bid", and it shall remain binding upon us. It may be accepted at
any time before the expiry of that period.

If our Bid is accepted, we will provide the "Contract Performance Security / Security Deposit" equal
to "**5% of Annualized Contract/ Purchase order value (excluding taxes & duties)** " or as
mentioned in the Tender Document for the due performance within "Thirty [30] days" of such Award.

Until a final Agreement/ Letter of Award is prepared and executed, the tender document (including
addenda/ corrigenda) and the "Notification of Award" shall constitute a binding Agreement.

We understand that the Bidding Document is not exhaustive, and any action and activity not
mentioned in Bidding Documents but may be inferred to be included to meet the intent of the Bidding
Documents shall be deemed to be mentioned in Bidding Documents unless otherwise specifically
excluded. We confirm that we will perform for the fulfilment of the Agreement and completeness of
the Work in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest price or any bid you may receive.

Place:	[Signature of Authorized Signatory of Bidder]
Date:	Name:
	Designation:
	Seal:

Duly authorized to sign Bid for and on behalf of _____

[Signature of Witness]
Name of Witness:
Address:



F-3

LIST OF ENCLOSURES

To,
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir,

We are enclosing the following documents as part of the Bid:

1. Power of Attorney of the signatory to the Bidding Document.
2. Document showing annual turnover for the last three years, such as annual reports, profit and loss account, net worth, etc., along with information as sought in enclosed format F-16. (If applicable)
3. Document showing Financial Situation Information as sought in enclosed format F-16 (If applicable)
4. Copy of Bidding Documents along with addendum/ corrigendum duly signed and sealed on each page, in token of confirmation that Bid Documents are considered in full while preparing the bid and in case of award, work will be executed following the provisions detailed in Bid Documents.
5. Documentary Evidence shows the Bidder's claim of meeting Technical Criteria as Section II mentions.
6. Bid Security / EMD
7. Tender Fee (If applicable)
8. Duly certified document from chartered engineer and or chartered accountant.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:



F-4

PROFORMA OF "BANK GUARANTEE" FOR "EARNEST MONEY / BID SECURITY"

(To be stamped following the Stamp Act)

Ref.....

Bank Guarantee No.....

Date.....

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Following Letter Inviting Tender under your reference No _____ M/s. _____ having their Registered / Head Office at _____ (from now on called the Tenderer), wish to participate in the said tender for _____.

As an irrevocable Bank Guarantee against Earnest Money for the amount of _____ is required to be submitted by the Tenderer as a condition precedent for participation in the said tender, which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Document.

We, the _____ Bank at _____ having our Head Office _____ (Local Address), guarantee and undertake to pay immediately on demand without any recourse to the tenderers by Gasonet, the amount _____ without any reservation, protest, demur and recourse. Any such demand made by GASONET shall be conclusive and binding on us, irrespective of any dispute or difference raised by the Tenderer.

This guarantee shall be irrevocable and shall remain valid up to _____ [this date should be two (02) months beyond the validity of the bid]. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s. _____ on whose behalf this guarantee is issued.

In witness of which the Bank, through its authorized officer, has set its hand and stamp on this _____ day of _____ 200__ at _____

WITNESS:

(SIGNATURE)
(NAME)

(SIGNATURE)
(NAME)
Designation with Bank Stamp

(OFFICIAL ADDRESS)

Attorney as per Power of Attorney No.: _____
Date: _____

INSTRUCTIONS FOR FURNISHING "BID SECURITY/ EARNEST MONEY" BY "BANK GUARANTEE"

1. The Bank Guarantee by Bidders will be given on non-judicial stamp paper as per “Stamp Duty” applicable. The non-judicial stamp paper should be in the name of the issuing Bank. In the case of a foreign Bank, the said Bank’s Guarantee is to be issued by its correspondent Bank in India on requisite non-judicial stamp paper.
2. The expiry date should be arrived at following “ITB: Clause-15.1”.
3. The Bank Guarantee by bidders will be given from the Bank as specified in “ITB”.
4. A letter from the issuing Bank of the requisite Bank Guarantee confirming that said Bank Guarantee/ all future communication relating to the Bank Guarantee shall be forwarded to the Employer at its address as mentioned at “ITB”.
5. Bidders must indicate the full postal address of the bank along with the bank’s e-mail/fax/phone number from where the earnest money bond has been issued.
6. Suppose a commercial Bank issues a Bank Guarantee. In that case, a letter to the Employer confirming its net worth is more than Rs. 1,000,000,000.00 [Rupees One Hundred Crores] or equivalent, along with documentary evidence.

.....



F-4A

PROFORMA OF "LETTER OF CREDIT" FOR "EARNEST MONEY / BID SECURITY"

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Irrevocable and confirmed Letter of Credit No..... Amount: Rs. _____

Validity of this Irrevocable: (In India)
Letter of Credit (2 months beyond the validity of Offer)

Dear Sir,

1. You are, as a result of this, authorized to draw on..... (Name of Applicant with full address) for a sum not exceeding..... available by your demand letter (draft) on them at sight drawn for Rs. accompanied by a certificate by Gasonet, with the Tender No. Duly incorporated therein that one or more of the following conditions has/have occurred, specifying the occurred condition(s):
 - (i) The Bidder withdraws its Bid during the Bid validity period or any extension duly agreed upon by the Bidder.
 - (ii) The Bidder varies or modifies its Bid in a manner not acceptable to Gasonet during the bid validity period or any extension duly agreed by the Bidder.
 - (iii) The Bidder, having been notified of the acceptance of its Bids,
 - (a) Fails or refuses to execute the Supply Order/ Contract
 - (b) Fails or refuses to furnish the Contract Performance Security within 30 days before the expiry of Bid Security.
 - (c) Fails to accept arithmetic corrections as per tender conditions.
2. This Irrevocable Letter of Credit has been established towards Bid Security Tender No. for..... (Item)
3. We hereby guarantee to protect the Drawers, Endorsers and bonafide holders from any consequences arising in the event of the non-acceptance or non-payment of the Demand Letter (draft) in accordance with the terms of this credit.
4. This Credit is issued subject to the Uniform Customs and Practices for Documentary Credits (1993 Revised) International Chamber of Commerce brochure No. 500.
5. Please obtain reimbursement as under:
6. All foreign as well as Indian bank charges will be on the account of M/s. (Applicant)

FOR

Authorized Signature

(Original Bank) Counter Signature



F-5

LETTER OF AUTHORITY

[Pro forma for Letter of Authority for Attending Subsequent 'Negotiations'/ 'Pre-tendering Conferences' / 'Un-priced Bid Opening' / 'Price Bid Opening']

Ref:

Date:

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir,

I/We, _____ now authorize the following representative(s) for attending any 'Negotiations' / 'Conferences [Pre-tendering Conference]', 'Un-priced Bid Opening', 'Price Bid Opening' and for any subsequent correspondence/ communication against the above Bidding Documents:

[1] Name & Designation _____ Signature _____
Phone/Cell:
Fax:
E-mail:@.....

[2] Name & Designation _____ Signature _____
Phone/Cell:
Fax:
E-mail:@.....

We confirm that we shall be bound by all commitments made by the aforementioned authorised representative(s).

Yours faithfully,

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

Note: This "Letter of Authority" should be on the "letterhead" of the Firm / Bidder and signed by a competent person with the 'Power of Attorney' to bind the Bidder. No more than 'two [02] persons per Bidder' are permitted to attend "Techno-commercial / Un-priced" & "Price Bid" Openings.



F-6

"NO DEVIATION" CONFIRMATION

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir,

We understand that any 'deviation/exception' in any form may result in rejecting the Bid. Therefore, we certify that we have not taken any 'exception/deviation' anywhere in the Bid and agree that if any 'deviation/exception' is mentioned or noticed, our Bid may be rejected.

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

To be submitted on the bidder's Letter Head



F-7

DECLARATION REGARDING HOLIDAY/ BANNING AND LIQUIDATION, COURT RECEIVERSHIP

To,
GASONET SERVICES (RJ) LIMITED

Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

Dear Sir,

We now confirm that we are not on 'Holiday' by GASONET or Public Sector Project Management Consultant (like EIL, Mecon only due to "poor performance" or "corrupt and fraudulent practices") or banned by the Government department/ Public Sector on the due date of submission of bid.

Further, we confirm that neither we nor our allied agency/ (ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on the banning list of GASONET or the Ministry of Petroleum and Natural Gas.

We also confirm that we are not under any liquidation, court receivership, similar proceedings, or 'bankruptcy'.

In case it comes to the notice of GASONET that the bidder has given the wrong declaration in this regard, the same shall be dealt with as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices.

Further, we confirm that if there is any change in the declaration's status before the contract's award, we will promptly inform GASONET.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

To be submitted on the bidder's Letter Head



F-8

CERTIFICATE FOR NON-INVOLMENT OF GOVT. OF INDIA

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

Dear Sir,

Suppose we become a successful Bidder, and according to the provisions of the Bidding Documents, an award is given to us for the tender for

“_____”. In that case, the following Certificate shall be automatically enforceable:

"We agree and acknowledge that the Employer enters into the Agreement solely on its behalf and not on behalf of any other person or entity. In particular, it is expressly understood & agreed that the Government of India is not a party to the Agreement and has no liabilities, obligations or rights. It is expressly understood and agreed that the Employer is authorized to enter into the Agreement solely on its behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Employer is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Agreement. Accordingly, we at this moment expressly waive, release and forego any actions or claims, including cross-claims, VIP claims or counter-claims against the Government of India arising out of the Agreement and covenants not to sue the Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Agreement."

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:



F-9

PROFORMA OF "BANK GUARANTEES" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"

(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)

To,
GASNET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

PERFORMANCE GUARANTEE No.:

Dear Sir(s),

M/s. _____, having registered office at _____ (after this called the “contractor” which expression shall, wherever the context so requires, include its successors and assignees) have been awarded the work of _____ vide LOA/FOA No. _____ dated _____ for **GASNET SERVICES (RJ) LIMITED**, Corporate Office: 807, World Trade Tower, Sector - 16, Noida – 201301, Uttar Pradesh.

The Contract conditions provide that the CONTRACTOR shall pay a sum of Rs. _____ (Rupees _____) as full Contract Performance Guarantee in the form therein mentioned. The form of payment of Contract Performance Guarantee includes a guarantee executed by Nationalized Bank, undertaking full responsibility to indemnify GASONET SERVICES (RJ) LIMITED in case of default.

The said _____ has approached us, and at their request and in consideration of the premises, we _____, having our office at _____, have agreed to give such guarantee as from now on mentioned.

1. We _____ at this moment undertake to give the irrevocable & unconditional guarantee to you that if M/s shall make a default. _____ In performing any of the terms and conditions of the tender or in payment of any money payable to GASONET, we shall, on first demand, pay without demur, contest, protest and/ or without any recourse to the contractor to you in such manner as you may direct the said amount of Rupees _____ only or such portion thereof not exceeding the declared sum as you may require from time to time.
2. You will have the full liberty, without reference to us and without affecting this guarantee, to postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the contract with the said _____ and to enforce or to forbear from endorsing any powers or rights or because of time being given to the said _____ and such postponement forbearance would not have the effect of releasing the bank from its obligation under this debt.
3. Your right to recover the said sum of Rs. _____ (Rupees _____) from us in the manner aforesaid will not be affected or suspended because the said M/s have raised any dispute or disputes. _____ and/or that any dispute or disputes are pending before any officer, tribunal or court and any demand made by you in the bank shall be conclusive and binding. The bank shall not be released of its obligations under these presents by any exercise by you of its liberty concerning matter aforesaid or any of their or by reason

or any other act of omission our commission on your part or any other indulgence shown by you or by any other matter or changed what so ever which under law would, but for this provision, have the effect of releasing the bank.

4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of the constitution or insolvency of the said contractor but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. This guarantee shall be irrevocable and shall remain valid up to _____ (this date should be 90 days after the expiry of the defect liability period). The bank undertakes not to revoke this guarantee during its currency without your previous consent and further agrees that the warranty shall continue to be enforceable until GASONET discharges it in writing. However, if for any reason, the contractor is unable to complete the work within the period stipulated in the contract and in case of extension of the date of completion resulting in an extension of the defect liability period of the contract and the contractor fails to perform the work fully, the bank at this moment agrees further to extend this guarantee at the instance of the contractor till may be determined by the owner. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from M/s. _____ (contractor) on whose behalf this guarantee is issued.
6. The bank also agrees that GASONET, at its option, shall be entitled to enforce this Guarantee against the bank (as principal debtor) in the first instant, without proceeding against the supplier/contractor and notwithstanding any security or the other guarantee that GASONET may have about the supplier's/ contractor's liabilities.
7. The amount under the Bank guarantees is payable immediately without any delay by the Bank upon the written demand raised by GASONET. Any dispute arising out of or concerning the said Bank Guarantee shall be subject to the jurisdiction of courts at Ahmedabad.
8. Therefore, we, as a result of this, affirm that we are guarantors and responsible to you on behalf of the Contractor up to a total amount of _____ (amount of guarantees in words and figures). We undertake to pay you, upon your first written demand declaring the Contractor to be in default under the contract and without caveat or argument, any sum or sums within the limits of (amounts of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.
9. We have the power to issue this guarantee in your favour under the Memorandum and Articles of Association, and the undersigned has full authority to do so under the Power of Attorney, dated _____, granted to him by the Bank.

Yours faithfully,
Bank by its Constituted Attorney

Signature of a person duly
Authorized to sign on behalf of the Bank

INSTRUCTIONS FOR FURNISHING
"CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT" BY "BANK
GUARANTEE"

1. The Bank Guarantee by successful Bidder(s) will be given on non-judicial stamp paper as per 'stamp duty' applicable. The non-judicial stamp paper should be in the name of the issuing bank. In the case of a foreign bank, the said Bank Guarantee is to be issued by its correspondent bank in India on requisite non-judicial stamp paper, and the place of Bid is to be considered Delhi.
2. The Bank Guarantee by Bidders will be given from the bank as specified in the Tender.
3. A letter from the issuing bank of the requisite Bank Guarantee confirming that said Bank Guarantee and all future communication relating to the Bank Guarantee shall be forwarded to the Employer.
4. If a commercial bank issues a Bank Guarantee, then a letter to the Employer and copy to the Consultant (if applicable) confirming its net worth is more than Rs.100,00,00,000.00 [Rupees One Hundred Crores] or its equivalent in foreign currency along with documentary evidence.



F-10

AGREED TERMS & CONDITIONS

To,
GASONET SERVICES (RJ) LIMITED

Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

This Questionnaire duly filled in, signed & stamped must form part of the Bidder's Bid and should be returned along with the Un-priced Bid. Clauses confirmed hereunder need not be repeated in the Bid.

Sl. No.	DESCRIPTION	BIDDER'S CONFIRMATION
1.	Bidder's name and address	
2.	Please confirm the currency of the quoted prices is in Indian Rupees.	
3.	Confirm quoted prices will remain firm and fixed till the complete execution of the order.	
4.	Rate of applicable Goods and Services Tax	GST:%
5.	i) Confirm acceptance of relevant Terms of Payment specified in the Bid Document. ii) In case of delay, the bills shall be submitted after deducting the price reduction due to delay.	
6.	Confirm that the Contract Performance Bank Guarantee will be furnished as per the Bid Document.	
7.	Confirm that Contract Performance Bank Guarantee shall be from any Indian scheduled bank or a branch of an International bank in India and registered with the Reserve Bank of India as a scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having a net worth above Rs 100 crores, and a declaration to this effect shall be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead.	
8.	Confirm compliance with the Completion Schedule as specified in the Bid document. Confirm contract period shall be reckoned from the date of Fax of Intent.	
9.	Confirm acceptance of the Price Reduction Schedule for the delay in the completion schedule specified in the Bid document.	
10.	a) Confirm acceptance of all terms and conditions of the Bid Document (all sections). b) Confirm that printed terms and conditions of the bidder are not applicable.	
11.	Confirm your offer is valid for three months from the Final/ Extended due date of opening Techno-commercial Bids.	
12.	Please furnish EMD/ Bid Security details: a) EMD/ Bid Security No. & date b) Value c) Validity	

Sl. No.	DESCRIPTION	BIDDER'S CONFIRMATION
13.	Confirm acceptance of all provisions of ITB.	
14.	Confirm that Annual Reports for the last three financial years are furnished along with the Un-priced Bid.	
15.	Confirm that, in case of contradiction between the confirmations provided in this format and the terms & conditions mentioned elsewhere in the offer, the warranties given in this format shall prevail.	
16.	Confirm that none of the Directors of the bidder is a relative of any Director of Owner, or the bidder is a firm in which any Director of Owner/ GASONET or his relative is a partner.	
17.	All correspondence must be in ENGLISH language only.	
18.	The owner reserves the right to change the terms & conditions of the RFQ/ BIDDING DOCUMENT and reject any or all bids.	
19.	Confirm that Bidder shall bear all Bank charges associated with Bidder's Bank.	
20.	Confirm that as per Clause 171 of the GST Act, the benefit due to a reduction in tax rate or input tax credit will be passed on to the consumer by way of commensurate decline in prices.	

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:



F-11

ACKNOWLEDGEMENT CUM CONSENT LETTER

(On receipt of tender document/ information regarding the tender, Bidder shall acknowledge the receipt and confirm his intention to bid or reason for non-participation against the enquiry/ tender through e-mail/ fax to the concerned executive in GASONET issued the tender by filling up the Format)

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

Dear Sir,

We now acknowledge receipt of a complete set of bidding documents along with enclosures for the subject item/ job and/ or the information regarding the subject tender.

- We intend to bid as requested for the subject item/ job and furnish the following details concerning our quoting office:

Postal Address with Pin Code :

Telephone Number :

Fax Number :

Contact Person :

E-mail Address :

Mobile No. :

Date :

Seal/ Stamp :

- We are unable to bid for the reason given below:

Reasons for non-submission of bid:

Agency's Name :

Signature :

Name :

Designation :

Date :

Seal/ Stamp :



F-12

UNDERTAKING ON LETTERHEAD

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

Dear Sir,

We now confirm that “The contents of this Tender Documents No. _____ have not been modified or altered by M/s. (Name of the bidder with complete address) In case it is found that the tender document has been modified/alterd by the bidder, the bid submitted by M/s (Name of the bidder) shall be liable for rejection”.

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:



F-13

BIDDER'S EXPERIENCE

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER.
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

SI. No	Description of the Services	LOA/ WO No. and date	Full Postal Address and phone nos. of Client. <i>Name, designation and address of Engineer/officer-in-charge (for cases other than purchase)</i>	Value of Contract/ Order (specify Currency Amount)	Date of Commencement of Services	Scheduled Completion Time (Months)	Date of Actual Completion	Reasons for delay in execution, if any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

CHECKLIST

Bidders are requested to fill in the checklist duly. This checklist gives only certain essential items to facilitate the bidder to make sure that they have submitted the necessary data/ information as called for in the bid document along with their offer. However, this does not relieve the bidder of his responsibilities to ensure that his offer is otherwise complete in all respects.

Please ensure compliance and tick (√) against the following points:

S.N.	DESCRIPTION	CHECK BOX	REFERENCE PAGE NO. OF THE BID SUBMITTED
1.0	Digitally Signing (in case of e-bidding)/ Signing and Stamping (in case of manual bidding) on each sheet of the offer, original bidding document including SCC, ITB, GCC, SOR drawings, appendix (if any)		
2.0	Confirm that the following details have been submitted in the Un-priced part of the bid		
i	Covering Letter, Letter of Submission		
ii	Bid Security		
iii	Signed and stamped original copy of bidding document along with drawings and addendum (if any)		
iv	Power of Attorney in the name of the person signing the bid.		
v	Copies of documents defining constitution or legal status, place of registration and principal place of business of the company		
vi	Bidders declaration that regarding Holiday/ Banning, liquidation court receivership or similar proceedings		
vii	Details, documentary proof required against qualification criteria, and documents establishing equipment ownership as per SCC are enclosed.		
viii	Confirm submission of document along with techno-commercial bid as per bid requirement.		
3.0	Confirm that all forms duly filled in are enclosed with the bid duly signed by an authorized person(s)		
4.0	Confirm that the price part is per the Price Schedule format submitted with the Bidding Document/ uploaded in case of e-bid.		
7.0	Confirm that annual reports for the last three financial years & duly filled in Form 16 are enclosed in the offer for financial assessment (where financial criteria of BEC is applicable.)		

SN	DESCRIPTION	CHECKLIST	YES/ NA	NO
1.	TENDER FEE	Rs. _____ .00		
	DD	DD NO. _____ dated _____ For Rs. ____ .00 in favour of GASNET payable at Mumbai	YES/ NA	
2.	EMD	Rs. _____		
A	DD	DD No. _____ dated _____ Drawn on _____ (bank) for Rs. _____ In favour of GASNET , payable at Mumbai	YES/ NA	NO
B	BG	BG VALIDITY BEYOND 3 THREE MONTHS FROM BID VALIDITY PERIOD OF 90 DAYS	YES/ NA	NO
C	NSIC/ DIC CERTIFICATE/ UDYOG ADHAR	Duly certified by the Chartered Accountant (not an employee or a Director or not having any interest in the bidder's company/ firm) and Notary Public with Legible stamp as MENTIONED IN CLAUSE NO.40 OF ITB.	YES/ NA	NO
2.	BID VALIDITY UP TO THREE MONTHS	ACCEPTED	YES	NO
3.	Copy of WORK ORDER (WO)/LOA and completion/ execution certificate as stipulated in BEC	The Work order/ LOA & completion/ execution certificate mentioning required details duly attested by the Chartered Engineer and Notary Public. For instance, a Work order/ LOA must indicate the Nature of work/ service, various components/ items, period, and value. Similarly, the completion certificate/ execution certificate must reference the relevant work order, Actual value of executed work, and Actual completion date.	YES/ NA	NO
6.	FINANCIAL CRITERIA IN CASE OF SINGLE BIDDER AS STIPULATED IN BEC			
6i.	Financial Documents – Turn Over	Submitted audited Balance Sheet and Profit and Loss Statement of any of the three (3) Preceding Financial Year(s), i.e. FY: _____ [to be reckoned from bid due date] along with the un-price bid.	YES/ NA	NO
6ii.	Financial Documents – Net Worth & Working Capital	Submitted audited Balance Sheet and Profit and loss Statement of FY: _____ meeting the NET WORTH & Working Capital requirement.	YES	NO
6iii.	Balance Sheet/s & Profit & Loss Statements as stipulated in BEC	Duly certified/ attested by Notary Public with legible stamp with the applicability of relevant clause of BEC	YES/ NA	NO

6iv.	Details of financial capacity of bidder prescribed Format, F-16 as stipulated in BEC	Duly signed and stamped by a Chartered Accountant with Membership Number	YES/ NA	NO
6v.	In case Bidder's Working Capital is inadequate as stipulated in BEC	Letter (as per Format, f-15) from the Bidder's bank has a net worth not less than INR 1 (one) Billion confirming the availability of the line of credit covering the inadequacy to meet the working capital requirement duly certified/ attested by Notary Public with a legible stamp.	YES/ NA	NO
7.	Tender Document Submitted	Submitted Unedited and duly signed along with the bid document	YES	NO
8.	SOR (BLANK without price) mentioning the word "QUOTED/ NOT QUOTED" in each item rate column	Submitted Unedited and duly signed along with the bid document	YES	NO
9.	FORM 1 TO 19 ATTACHED TO TENDER	Duly filled information as applicable, signed, stamped & submitted all	YES	NO
10.	Non-submission of the attested copies, as specified above/ in the tender document of the requisite certificates/ documents, shall render the bid non-responsive and shall be liable for rejection.		[AGREED & CONFIRMED]	

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

NB: Bidder is requested to fill this checklist and ensure that all details/ documents have been furnished (attached) as called for in the Bidding Document along with duly filled in, signed & stamped checklist with each copy of the "Un-priced bid (Part-I)" and Blank Price schedule (Part-II). **Non-submission of any document/ submission without proper certification/ attestation/ authentication, as mentioned above, may lead to outright rejection of the Bid.**



F – 15

FORMAT FOR CERTIFICATE FROM BANK
IF BIDDER’S WORKING CAPITAL IS INADEQUATE

(To be provided on Bank’s letterhead)

Date:

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

Dear Sir,

This is to certify that M/s..... (Name of the bidder with address) (from now on referred to as Customer) is an existing customer of our Bank.

The Customer has informed us that they wish to bid for GASONET’s RFQ/ Tender No. **GSRJL/C&P/CIVIL/CGS/2024-25/01** dated..... for “**Services for _____**” and as per the terms of the said RFQ/ Tender, they have to furnish a certificate from their Bank confirming the availability of line of credit.

Accordingly, M/s..... (Name of the Bank with address) confirms availability of line of credit to M/s..... (Name of the bidder) for at least an amount of Rs. _____ (Working Capital Amount)

It is also confirmed that the Bank's net worth is more than Rs. 100 Crores (or Equivalent USD), and the undersigned is authorized to issue this certificate.

Yours truly

For (Name & address of Bank)

(Authorized signatory)

Name of the signatory:

Designation :

Stamp :



F – 16

FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE FOR FINANCIAL CAPABILITY OF THE BIDDER

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

We have verified the Annual Accounts and other relevant records of M/s..... (Name of the bidder) and certify the following

A. ANNUAL TURNOVER OF LAST 3 YEARS:

Year	Amount (Currency)
Year 1:	
Year 2:	
Year 3:	

B. FINANCIAL DATA FOR THE LAST AUDITED FINANCIAL YEAR :

Description	Year _____
	Amount (Currency)
1. Current Assets	
2. Current Liabilities	
3. Working Capital (Current Assets – Current liabilities)	
4. Net Worth (Paid-up share capital and Free Reserves & Surplus)	

Name of Audit Firm:
Chartered Accountant
Date:

[Signature of Authorized Signatory]
Name:
Designation:
Seal:
Membership no.:

Instructions:

- The financial year would be the same as generally followed by the bidder for its Annual Report.
- The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non-responsive.
- For this Tender document, (i) Annual Turnover shall be “Sale value/ Operating Income”, (ii) Working Capital shall be “Current Assets less Current liabilities”, and (iii) Net Worth shall be “Paid up share capital and Free Reserve & Surplus.”
- This certificate is to be submitted on the letterhead of the Chartered Accountant.**



F – 18

BIDDER’S QUERIES FOR THE PRE-BID MEETING

To,
GASONET SERVICES (RJ) LIMITED
Corporate Office: 807,
World Trade Tower
Sector - 16, Noida – 201301, Uttar Pradesh

SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01

SL. NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER’S QUERY	GASONET’S REPLY
	SEC. NO.	PAGE NO.	CLAUSE NO.	SUBJECT		

NOTE: The Pre-Bid Queries shall be sent by fax and e-mail before the due date for receipt of the bidder’s queries.

SIGNATURE OF BIDDER: _____

NAME OF BIDDER: _____



F-19

E-Banking Mandate Form

(To be issued on vendors' letterhead)

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

1. Vendor/ Customer Name:
2. Vendor/ customer Code:
3. Vendor/ customer Address:
4. Vendor/ customer e-mail id:
5. Particulars of bank account
 - a) Name of Bank
 - b) Name of branch
 - c) Branch code:
 - d) Address:
 - e) Telephone number;
 - f) Type of account (current/ saving etc.)
 - g) Account Number:
 - h) RTGS IFSC code of the bank branch
 - i) NEFT IFSC code of the bank branch
 - j) 9-digit MICR code

I/ We now authorize Gasonetto to release any amount due to me/ us in the bank account as mentioned above. I / We now declare that the abovementioned particulars are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we will not hold the Gasonet responsible.

(Signature of vendor/ customer)

BANK CERTIFICATE

We certify that has an Account no. With us, we confirm that the details given above are correct as per our records.

Bank stamp

Date

[Signature of Authorized officer of Bank]

CONFIRMATION ON APPLICABILITY OF “MICRO, SMALL AND MEDIUM ENTERPRISES DEVELOPMENT ACT, 2006 (MSMED ACT 2006)”

**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

1. We confirm that provisions of “Micro, Small and Medium Enterprises Development Act 2006” (‘MSMED’) apply to us and our organization falls under the definition of:
 - a. **Micro Enterprise -** []
 - b. **Small Enterprise -** []
 - c. **Medium Enterprise -** [](Please put a tick in the appropriate box.)

2. Copy of proof of valid document/ certificate [indicating registration no.] of being a Micro/ Small/ Medium Enterprises is enclosed.

Place: [Signature of Authorized Signatory of Bidder]
Date: Name:
Designation:
Seal:

Note: In the case that the above Format, along with proof of valid document/ certificate [indicating registration no.], is not submitted in the offer, it will be presumed that your organization is not a micro, small or medium enterprise as per the provisions of MSMED Act 2006 and consequently you will not be eligible to the benefits admissible under the MSMED Act 2006.

SECTION – VI

SCHEDULE OF RATES [SOR]



**SUBJECT: CONSTRUCTION OF BOUNDARY WALL AT CHURU AND BIKANER
TENDER NO.: GSRJL/C&P/CIVIL/CGS/2024-25/01**

SCHEDULE OF RATES

ATTACHED

Note :

The rate is to include the cost of all labour, tools, tackles, equipment, hire charges, and supply of all materials, including Loading and Unloading, etc., as per the direction of the engineer in charge. Gasonet shall pay no Extra Payment.

SIGNATURE OF AUTHORIZED SIGNATORY WITH SEAL

SECTION-VII
SPECIAL INSTRUCTIONS TO BIDDERS

1. Bidding conditions
 - 1.1. Pre-Bidding:
 - 1.1.1. Bidders note that the site is in a remote location. The nearest town is Rajgarh. Availability of resources like Flory machine, Concrete mixers, Lab for testing materials, Labors, Shuttering, Electricity, water etc. is a constraint.
 - 1.1.2. It is mandatory for the prospective bidders to visit sites and neighboring areas and do a reiki. A report in the bid must be submitted as to how they should manage the resources. In the absence of a site study, report and commitment to meet resources the bid will be rejected.
 - 1.1.3. Prior to start of work a joint mobilization report shall be prepared covering the availability of the following at site:
 - 1.1.4. Contractor's Construction mobilization shall include Contractor's manpower (as mentioned in below table) and its deployment schedule on monthly basis.

S. NO.	Manpower/Machinery	Quantity (Nos)
1	Competent Civil Engineer	1
2	Site Supervisor	1
3	Mason/Mistri (for Concreting)	2
4	Mason/Mistri (for Shuttering)	2
5	Mason/Mistri (for Paver)	2
6	Mason/Mistri (for Brick Work)	4
7	Labour/Helper	30
8	Concrete Mixer Machine	4
9	Flory Machine 2.5CuM capacity	1
10	Steel Cutter	2
11	Steel Bender/Binder	6
12	Steel Cutting/Grinding machine	2
13	Welder (For structural work like canopy)	2
14	Welding Helper	4
15	Welding Machine	2
16	DG set	1
17	Painter	4
18	Concrete Vibrator (Petrol/Deisel/Electric)	2
19.	Lab for testing of materials	
20.	PORTA CABIN 20 FT with suitable furniture and AC.	1 No.
21	PPE for all personnel at site 50 sets of HELMET,SHOES,FLOUROSCENT JACKET.	50 sets.
22		

In the absence the above resources within the mobilization time allowed the contractor will not be allowed to continue with the project .

- 1.2. POST MOBILISATION
 - 1.2.1. Non-answering telephone calls by Directors / Corporate In-charge of Contractor of GA – HEAD will attract a penalty of Rs 10,000 per incident.
 - 1.2.2. A monthly review meeting will be held. Director/Corporate in-charge of the project's physical presence in the meeting is mandatory. Failure to attend a meeting will attract a penalty of Rs 20,000 each meeting.